



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

June 20, 2012

RACHEL L. GARRISON , TREASURER
DAVE GARRISON FOR CONGRESS
502 SHORT CIRCUIT
HORSESHOE BAY, TX 78657-4070

Response Due Date
07/25/2012

IDENTIFICATION NUMBER: C00498493

REFERENCE: AMENDED OCTOBER QUARTERLY REPORT (07/01/2011 - 09/30/2011),
RECEIVED 10/17/2011

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Schedule D of your report discloses a debt owed by your committee to the committee for "expenses paid by the candidate." However, there is no corresponding **memo entry** on Schedule A itemizing the original advance. Please be advised that travel and non-travel advances to a committee staff member or other individual that are not reimbursed within 30 days after payment by cash or personal check, or 60 days after the closing date of the billing statement on which credit card charges first appear, must be disclosed as a **memo entry** on Schedule A supporting Line 11(a)(i) of the Detailed Summary Page (if expense was advanced by candidate then the memo entry should be on Line 11(d)) in addition to itemizing it as a debt on Schedule D. Please amend your report to properly disclose this activity or provide clarifying information. (11 CFR §116.5(b) and Advisory Opinion 1992-1)

2. Schedule D of your report fails to disclose complete information for each creditor. Commission Regulations require the full name and mailing address of each creditor, the outstanding balance at the beginning and end of the reporting period, any amount incurred during the reporting period, any payment made during the reporting period, and the nature or purpose of each debt. Additionally, all debts must be reported continuously until extinguished or settled. Please amend your report to include the full name and mailing address of each creditor. (11 CFR §§ 104.3(d) and 104.11)

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Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.

If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1168.

Sincerely,



Michelle Grant
Senior Campaign Finance Analyst
Reports Analysis Division