



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Ramiro G. Estrada, Treasurer
Chevron Employees Political Action
Committee
2613 Camino Ramon
San Ramon, CA 94583

APR 4 2001

Identification Number: C00035006

Reference: 12 Day Pre-General Report (10/1/00-10/18/00)

Dear Mr. Estrada:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a negative ending cash balance of \$2,380.13. This suggests that you have either overdrawn your account, made a mathematical error, or incurred a debt. If your committee has incurred a debt or obligation, please show a zero balance on Line 8 of the Summary Page and reflect the amount and the nature of the debt on Schedule D and Line 10. 2 U.S.C. §434(b)(8)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Scott Walker
Reports Analyst
Report Analysis Division

