



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Dana Thompson, Treasurer
Sheet Metal and Air Conditioning
Contractors' Political Action Committee
4201 Lafayette Center Drive
Chantilly, VA 22021

FEB 21 2001

Identification Number: C00013961

Reference: October Quarterly Report (7/1/00-9/30/00)

Dear Ms. Thompson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (i.e., House, Senate or President) including the state and congressional district for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

-Line 23 of the Detailed Summary Page of your report discloses a total of \$38,500 in contributions to federal candidates/committees and other political committees. The sum of the entries itemized on Schedule B, however, indicates the total to be \$35,500. Please amend your report to clarify the discrepancy.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Scott Walker

Reports Analyst
Report Analysis Division

