



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-3

February 13, 2003

Gayle Jackson, Treasurer
Ohio Democratic Party
271 E State Street
Columbus, OH 43215

Identification Number: C00016899

Reference: July Quarterly (4/18/02-6/30/02) and October Quarterly (7/1/02-9/30/02)
Reports

Dear Ms. Jackson:

This letter is to inform you that as of February 12, 2003 the Commission has not received your response to our requests for additional information dated January 22, 2003. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by March 5, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Julie Perry on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Gayle Jackson, Treasurer
Ohio Democratic Party
271 E State Street
Columbus, OH 43215

JAN 22 2003

Identification Number: C00016899

Reference: October Quarterly Report (7/01/02-9/30/02)

Dear Ms. Jackson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule H4 discloses disbursements for *SD2002* and *SD2002* which are categorized as fundraising activity; however, Schedule H2 does not include the allocation ratios for this activity. Please amend Schedule H2 to disclose the omitted ratios.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "supplies". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-The credit card memo entries on Schedule H4 supporting line 21(a)(i) total more than the payments you disclose to the original vendors. Please amend your report to clarify this discrepancy.

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements,

designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read 'Julie Perry', with a long horizontal line extending to the right.

Julie Perry
Campaign Finance Analyst
Reports Analysis Division

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