



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

February 22, 2001

Michael Kramer, Treasurer  
Dade County Fire Fighters Local 1403 PAC  
8000 NW 21 Street, Suite 222  
Miami, FL 33122

Identification Number: C00130187

Reference: April Quarterly (1/1/00-3/31/00), July Quarterly (4/1/00-6/30/00), October Quarterly (7/1/00-9/30/00) and 30 Day Post-General (10/1/00-11/27/00) Reports

Dear Mr. Kramer:

This letter is to inform you that as of February 21, 2001 the Commission has not received your response to our requests for additional information dated January 31, 2001. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

An adequate response must be received at the Commission by March 14, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions regarding this matter, please contact Edward Ryan on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Michael Kramer, Treasurer  
Dade County Fire Fighters Local 1403 PAC  
8000 NW 21 Street, Suite 222  
Miami, FL 33122

Identification Number: C00130187

JAN 31 2001

Reference: July Quarterly Report (4/1/00-6/30/00)

Dear Mr. Kramer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

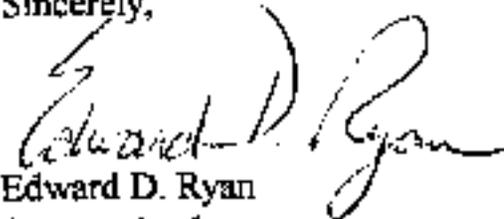
-Schedule A supporting Line 11(a)(i) of your report discloses receipts identified as "individual contributors." Please be advised that 2 U.S.C. §434(b)(3) requires itemization of contributions from individuals and persons other than political committees, where the aggregate total from the contributor exceeds \$200 in a calendar year. In addition, 11 CFR §104.3(a)(2)(i)(B) only requires a committee to report the total amount of unitemized contributions (see Line 11(a)(ii) of the Detailed Summary Page). Please amend your report to disclose the source of these contributions. If this figure includes any receipts that aggregate greater than \$200 from an individual/person, amend your report by itemizing the receipts on Schedule A. 11 CFR §104.3(a)(2)

-Schedule A supporting Line 11(a)(i) discloses contributions received through a payroll deduction plan. Generally, a committee's report must identify each contribution from an individual which in the aggregate exceeds \$200 during the calendar year. (2 U.S.C. §434(b)) For your information, instead of separate itemization, a committee using a payroll deduction plan may disclose the aggregate amount of contributions received from the contributor through the payroll deduction plan during the reporting period, the identification of the individual where the contribution exceeds \$200 in the aggregate during the calendar year, and a statement of the amount deducted per pay period. 11 CFR §104.8(b)

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to non-federal candidates and committees should be properly disclosed on a separate Schedule B, supporting Line 29 (not Line 21(b), Other Federal Operating Expenditures) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Edward D. Ryan  
Reports Analyst  
Reports Analysis Division

## PAYROLL DEDUCTIONS

SCHEDULE A		ITEMIZED RECEIPTS		Use separate area on back of page for each category in the General Summary Page	PAGE	OF
Contributions from Individuals				FOR LINE NUMBER 11(a)(1)		
Any information copied from such Reports and Statements may not be used by any person for the purpose of making contributions to or for another purpose, other than using the name and address of any political committee to solicit contributions from such committee.						
NAME OF COMMITTEE (in full) National Organization PAC 000000001						
A. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Last Payment for Period	
Anne Sullivan 21 16th Street City, State ZIP		National Organization, Inc.		payroll deduction	\$90.00	
Residence for: <input type="checkbox"/> Home <input type="checkbox"/> Rental <input type="checkbox"/> Other (specify):		Occupation Branch Manager		Aggregate Total (line 1)	(\$18 biweekly)	
B. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Last Payment for Period	
Rodney Jones 881 Hainsbury Road City, State ZIP		National Organization, Inc.		payroll deduction	\$120.00	
Residence for: <input type="checkbox"/> Home <input type="checkbox"/> Rental <input type="checkbox"/> Other (specify):		Occupation Vice President		Aggregate Total (line 1)	(\$20 biweekly)	

Itemize payroll deductions only after they have exceeded \$200 per calendar year from an individual.

## Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, write "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.8(b).

**EXAMPLE:** During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(1) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—still below the \$200 itemization threshold. The manager's second-quarter contributions are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See Item A in the illustration above.)

## IN-KIND CONTRIBUTIONS

SCHEDULE A		ITEMIZED RECEIPTS		Use separate area on back of page for each category in the General Summary Page	PAGE	OF
Contributions from Individuals				FOR LINE NUMBER 11(a)(1)		
Any information copied from such Reports and Statements may not be used by any person for the purpose of making contributions to or for another purpose, other than using the name and address of any political committee to solicit contributions from such committee.						
NAME OF COMMITTEE (in full) National Organization PAC 000000001						
A. Full Name, Mailing Address and ZIP Code		Name of Employer		Date (month, day, year)	Amount of Last Payment for Period	
MARTIN L. KRASS 4 River Road City, State ZIP		National Organization, Inc.		8/18/94	\$3,999.00 (IN-KIND) (RAFFLE PRIZE)	
Residence for: <input type="checkbox"/> Home <input type="checkbox"/> Rental <input type="checkbox"/> Other (specify):		Occupation CHAIRMAN		Aggregate Total (line 1)	\$3,999.00	

SCHEDULE B		ITEMIZED DISBURSEMENTS		Use separate area on back of page for each category in the General Summary Page	PAGE	OF
Operating Expenditures/Other Federal				FOR LINE NUMBER 21(b)		
Any information copied from such Reports and Statements may not be used by any person for the purpose of making contributions to or for another purpose, other than using the name and address of any political committee to solicit contributions from such committee.						
NAME OF COMMITTEE (in full) National Organization PAC 000000001						
A. Full Name, Mailing Address and ZIP Code		Purpose of Disbursement		Date (month, day, year)	Amount of Last Disbursement For Period	
Martin L. Krass 4 River Road City, State ZIP		raffle prize		8/18/94	\$3,999.00 (IN-KIND CONTRIBUTION)	
Residence for: <input type="checkbox"/> Home <input type="checkbox"/> Rental <input type="checkbox"/> Other (specify):		Disbursement for: <input type="checkbox"/> Home <input type="checkbox"/> Rental <input type="checkbox"/> Other (specify):				

Itemize in-kind contributions on both Schedules A and B so as not to inflate the cash-on-hand amount.

## In-Kind Contributions

When determining whether to itemize an in-kind contribution, follow the same guidelines listed above under "When to Itemize Receipts." See page 8 for information on how to determine the dollar value of an in-kind contribution.

In addition, add the value of the in-kind contribution to the operating expenditures total on Line 21(b) (in order to avoid inflating the cash-on-hand amount). 104.13(a)(2).

If the in-kind contribution must be itemized on Schedule A, then it must also be itemized on a Schedule B for operating expenditures. See the illustration at left.