



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20461

RQ-5

Wayne F. Buckle, Treasurer  
Eleventh Congressional District  
Democratic Committee of Virginia  
6530 Oakwood Drive  
Falls Church, VA 22041

MAR 11 1994

Identification Number: C00267385

Reference: Mid-Year Report (1/1/93-6/30/93)

Dear Mr. Buckle:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses limited payments for administrative expenses. Each committee utilizing separate federal and non-federal accounts is required to allocate any administrative expenses between the accounts in proportion to the BALLOT COMPOSITION METHOD derived from FEC Schedule H1. See 11 CFR §106.5(d)

(By checking the appropriate boxes on the Method of Allocation Schedule H1, committees calculate a federal allocation percentage based on the ratio of federal offices expected on the ballot to total federal and non-federal offices expected on the ballot in the next general election. The Schedule H1 must be filed with the first FEC FORM 3X submitted each year.)

In addition, Schedules H3 and H4 must be filed to properly allocate administrative costs between accounts on reports filed during the year. Please refer to 11 CFR §§106.5 and 104.10(b)(1).

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

  
J.P. Andre  
Reports Analyst  
Reports Analysis Division

2 4 0 3 8 3 6 5 3 4 3

9 4 0 3 8 8 6 4 1 5 0

3408882748

9282588047

9 4 0 3 8 8 6 5 3 4 4