



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20462

January 13, 2004

RQ-2

Robert Perry, Treasurer
Bartlett for Congress Committee
P.O. Box 280
Buckeystown, MD 21717

Response Due Date:
February 12, 2004

Identification Number: C00255190

Reference: October Quarterly Report (7/1/03 - 9/30/03)

Dear Mr. Perry:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Column B figures for the Summary and Detailed Summary Page information should reflect only the current election cycle-to-date figures (11/6/02 through 11/2/04). Please amend your report to correct this error. (2 U.S.C. §434)(b))

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please