



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

April 17, 2003

RQ-3

William H. Van Lopik, Treasurer
S. C. Johnson & Son Inc. Political Action
Committee (SCJPAC)
1525 Howe Street Mail Station 469
Racine, WI 53403

Identification Number: C00342246

Reference: 12 Day Pre-General (10/1/02-10/16/02) and 30 Day Post-General (10/17/02-11/25/02) Reports

Dear Mr. Van Lopik:

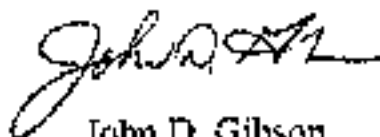
This letter is to inform you that as of April 16, 2003 the Commission has not received your response to our requests for additional information dated March 26, 2003. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by May 7, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Brandy Phillips on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

William H. Van Lopik, Treasurer
S. C. Johnson & Son Inc. Political Action
Committee (SCJPAC)
1525 Howe Street Mail Station 469
Racine, WI 53403

MAR 2 # 2003

Identification Number: C00342246

Reference: 12 Day Pre-General Report (10/1/02-10/16/02)

Dear Mr. Lopik:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide the total(s) for Line 6(d), Column A of the Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Brandy Phillips".

Brandy Phillips
Campaign Finance Analyst
Reports Analysis Division