

RQ-2



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

April 28, 2004

Michael Hoyman, Treasurer
National Association of Retired Federal
Employees Political Action Committee
(NARFE-PAC)
606 North Washington Street
Alexandria, VA 22314

Response Due Date:
May 28, 2004

Identification Number: C00091561

Reference: Amended April Quarterly Report (1/1/04-3/31/04), received 4/14/04

Dear Mr. Hoyman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

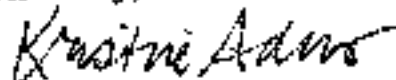
-Schedule D supporting Line 9 of your report discloses a total of -\$7272.61 as the "Amount(s) Incurred This Period" for the debts owed by several vendors (see attached). However, Schedule D does not disclose a "Payment(s) This Period" from these vendors. Please be advised, a negative entry is an indication that a check written by your committee was not cashed and/or voided. Further, any debt repayments received must be reported on Schedule A. Please amend your report to clarify the nature of these transactions.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Returned or voided contributions originally made to federal political committees should be properly disclosed as a negative disbursement on a separate Schedule B, supporting Line 23 of the Detailed Summary Page. Please refer to the instructions for each line when determining the proper categorization(s) for your next filing.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1141.

Sincerely,



Kristine Adams
Campaign Finance Analyst
Reports Analysis Division

Debts owed to the committee:

Debtor Name	Amount Incurred This Period	Payment(s) This Period
Pitney Bowes	-\$234.69	\$0.00
U.S. Postal Service	-\$506.68	\$0.00
Vocus	-\$6,531.24	\$0.00

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