



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

September 22, 1994

Robert D. Guilbeau, Treasurer
Kirby Corporation Political Action Committee
1775 St. James Place, Ste. 300
Houston, TX 77056

Identification Number: C00250027

Reference: July Quarterly Report (4/1/94-6/30/94)

Dear Mr. Guilbeau:

This letter is to inform you that as of September 21, 1994, the Commission has not received your response to our request for additional information, dated August 31, 1994. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact J.P. Andre' on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

Handwritten signature of John D. Gibson in cursive script.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Robert D. Guilbeau, Treasurer
Kirby Corporation Political
Action Committee
1775 St. James Place, Ste. 300
Houston, TX 77056

AUG 21 1994

Identification Number: C00250027

Reference: July Quarterly Report (4/1/94-6/30/94)

Dear Mr. Guilbeau:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Line 31, Columns A and B, appear to be incorrect. FEC calculations disclose these amounts to be \$8,000 and \$9,000, respectively. Please provide the corrected total on the Detailed Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

J.P. Andre
Reports Analyst
Reports Analysis Division

9 4 0 3 9 2 3 4 3 2 7

FORM 1 5856-12

94039200130

9 4 0 3 9 2 0 0 1 3 0