



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Karen M. Kresta, Treasurer
Exxon Mobil Corporation Political Action
Committee (EXXONMOBIL PAC)
1301 Fannin Street, Suite 2215
Houston, TX 77002

DEC 19 2001

Identification Number: C00121368

Reference: May Monthly Report (4/1/01-4/30/01)

Dear Ms. Kresta:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (House or Senate), state, and congressional district for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

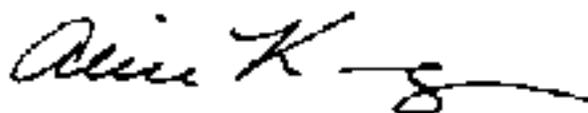
-Schedule A supporting Line 11(a)(i) of your report discloses contributions received through what appears to be a payroll deduction plan. Please amend your report to disclose the amount deducted per pay period. 11 CFR §104.8(b) Please refer to the enclosed sample of properly reported payroll deductions.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Refunds of contributions to political party committees should be properly disclosed on a separate Schedule B, supporting Line 28(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments in an electronic format

and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "Alice Kang" with a long, sweeping horizontal line extending to the right.

Alice Kang
Reports Analyst
Report Analysis Division

PAYROLL DEDUCTIONS

SCHEDULE A (FEC Form 3X) ITEMIZED RECEIPTS		Use separate schedules for each category on the Detailed Summary Page	APR QUARTER NUMBER: (PAGE) OF 1					
			1a	11a	11a	11a	11	
			1b	11b	11b	11b	11	
<small>Any information copied from each Report and Summary may not be used or cited in any report for the purpose of avoiding contributions, or for campaign purposes, other than using the name and address of any political committee to solicit contributions from each report.</small>								
NAME OF COMMITTEE OR FUND								
Critical Reason Inc. PAC								
Full Name (Last, First, Middle Initial)								
A. Karl (mañana)								
Home Address								
3 Critique Ave.								
City								
Kanningsbury								
State								
VA								
Zip Code								
93333								
FEC ID number of contributor before political committee								
C								
Amount of Each Receipt for Period								
90.00								
(\$15 biweekly) ²								
Name of Employer								
Critical Reason Inc.								
Occupation								
Executive Officer								
Receipt For:								
<input checked="" type="checkbox"/> Primary <input type="checkbox"/> General <input type="checkbox"/> Other (specify)								
Aggregate Year-to-Date Total								
285.00								

¹Adding Extra Text/Explanation : When using FECfile electronic filing software, this information can be entered using the "memo text" window. To make a "memo text" entry, select the "View" menu on the FECfile toolbar. Select "All Transactions." Single click (highlight) the transaction to which the "memo text" will be attached. Then select the "Edit" menu on the toolbar and select "memo text."

²When using FECfile electronic filing software, enter this information in the "description" field.

Payroll Deductions

Once an individual's deductions aggregate over \$200 in a calendar year, report the total amount deducted from the donor's paychecks during the reporting period on Schedule A. In parentheses indicate the amount that was deducted each pay period. Instead of stating a specific date of receipt, type "payroll deduction" under "Date." The other itemized information, including the year-to-date total, must be completed for each donor. 104.8(b).

EXAMPLE: During an election year, a corporate manager authorizes her employer to deduct \$15 per pay period (each pay period is two weeks) for the company's SSF. The SSF, which files FEC reports on a quarterly schedule, includes the manager's first-quarter contributions (\$90 for six pay periods) as "unitemized contributions" on Line 11(a)(ii) in the April quarterly report.

By June 30 (the closing date for the July quarterly report), 13 pay periods have passed, and the manager's aggregate contributions are \$195—all below the \$200 itemization threshold. The manager's second-quarter contributions again are included in "unitemized contributions" in the July report.

By September 30 (the closing date for the October quarterly report), 19 pay periods have passed, and the manager's contributions reach \$285. Now the committee itemizes the total contributions received from the manager during the third quarter (\$90), providing the year-to-date total in the appropriate space. (See item A in the illustration above.)

