FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Patricia Ford, Treasurer
Service Employees International Union Political
Campaign Committee
1313 L Street, NW
Washington, DC 20005

JAN 15 1999

Identification Number: C00004036

Reference: October Monthly Report (9/1/98 -9/30/98)

Dear Ms. Ford:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Neil Evans
Reports Analyst
Reports Analysis Division

254