



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

Debra S. Zarazua, Treasurer  
Fifth Congressional District  
Democratic Party  
55 River Trail  
Bay City, MI 48706

APR 12 1995

Identification Number: C00036004

Reference: October Quarterly Report (7/1/94-9/30/94)

Dear Zarazua:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1994. This figure should be the same on all the reports covering the calendar year. Please amend your report to clarify the change made in Line 6(a).

-The beginning cash balance of this report should equal the ending balance of your Amended July Quarterly Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-Please provide the Column B totals for the Summary Page.

-Please provide the totals for Lines 11(a)(iii), 21(c), 30 and 31, Columns A and B, of the Detailed Summary Page.

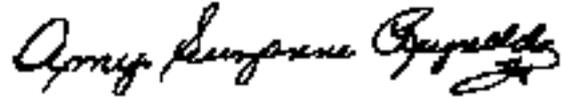
-Your calculations for Line 20, Columns A and B appear to be incorrect. Please provide the corrected total on the Detailed Summary Page.

-Line 21(a) should only be used to report the federal and non-federal shares of allocable activities. If your committee has only one account, the total operating expenditures (administrative expenses) should be reported on Line 21(b). In addition, it appears that you have disclosed your disbursements on both Line 21(a)(ii) and Line 29. Please amend your report to confirm the nature of your expenditures and to provide the total on the appropriate line.

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A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,



Amy Suzanne Reynolds  
Reports Analyst  
Reports Analysis Division

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