

SULLIVAN & MITCHELL, P.L.L.C.
ATTORNEYS AT LAW
1100 CONNECTICUT AVENUE, NORTHWEST SUITE 330
WASHINGTON, D.C. 20036

RECEIVED
FEDERAL ELECTION
COMMISSION MAIL ROOM

2000 MAR 15 P 4: 35

PAUL E. SULLIVAN*
CLETA DEATHERAGE MITCHELL
BOB DAHL
of Counsel

(202) 861-5900
(202) 861-6065 *facsimile*

**Admitted in California only*

March 16, 2000

Via Courier Delivery

Federal Election Commission
Public Records Division
Office of the General Counsel
999 E Street N.W.
Washington, D.C. 20463

RE: R.R. Donnelley & Sons
Co. Political Action Committee (RRD/PAC)
FEC ID. #C00033977

Dear Sir or Madam:

This firm represents RRD/PAC, the separate segregated fund of R. R. Donnelley & Sons Co. On February 18, 2000, RRD / PAC filed an amended Statement of Organization indicating that James R. Donnelley has been appointed Assistant Treasurer for the committee.

Mr. Donnelley received this date a packet of materials from the FEC together with a cover letter which indicates that your office may mistakenly be listing Mr. Donnelley as the Treasurer, rather than the Assistant Treasurer, of RRD / PAC.

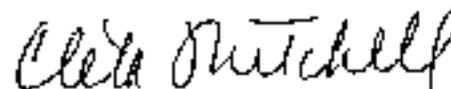
Would you be so kind as to confirm that the Commission's records reflect that Kevin R. Richardson is still the Treasurer of RRD / PAC and that Mr. James R. Donnelley is the Assistant Treasurer?

We want to be certain that the Commission's records comport with the actual organization of RRD/PAC.

Please feel free to contact me via telephone at (202) 861-5900 if you have any questions. We would appreciate your written confirmation response to this letter, which you may feel free to fax to the undersigned at (202) 861-6065.

Thank you for your prompt attention to this matter.

Sincerely,
SULLIVAN & MITCHELL, P.L.L.C.



Cleta Mitchell, Esq.
For the Firm

cc: Kevin R. Richardson, Vice-President for Government Affairs (via facsimile)

STATEMENT OF ORGANIZATION

(See reverse side for instructions)

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| | |
|---|--|
| 1. (a) NAME OF COMMITTEE IN FULL <input type="checkbox"/> (Check if name is changed) R.R. Donnelley & Sons Co. Political Action Committee (RRD/PAC) | 2. DATE 2/18/2000 |
| (b) Number and Street Address <input type="checkbox"/> (Check if address is changed) 77 W. Wacker Drive | 3. FEC Identification Number C00033977 |
| (c) City, State and ZIP Code Chicago, IL 60601 | 4. Is This Report An Amendment? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |

5. TYPE OF COMMITTEE (Check one)

- (a) This committee is a principal campaign committee. (Complete the candidate information below.)
- (b) This committee is an authorized committee, and is NOT a principal campaign committee. (Complete the candidate information below.)
- | | | | |
|-------------------|-----------------------------|---------------|----------------|
| Name of Candidate | Candidate Party Affiliation | Office Sought | State/District |
| | | | |
- (c) This committee supports/opposes only one candidate _____ and is NOT an authorized committee.
(name of candidate)
- (d) This committee is a _____ committee of the _____ Party.
(National, State or subordinate) (Democratic, Republican, etc.)
- (e) This committee is a separate segregated fund.
- (f) This committee supports/opposes more than one Federal candidate and is NOT a separate segregated fund or a party committee.

| 5. Name of Any Connected Organization or Affiliated Committee | Mailing Address and ZIP Code | Relationship |
|---|------------------------------|--------------|
| | | |

Type of Connected Organization

- Corporation Corporation w/o Capital Stock Labor Organization Membership Organization Trade Association Cooperative

7. Custodian of Records: Identify by name, address (phone number - optional) and position of the person in possession of committee books and records.

| Full Name | Mailing Address | Title or Position |
|-----------|-----------------|-------------------|
| | | |

8. Treasurer: List the name and address (phone number - optional) of the treasurer of the committee; and the name and address of any designated agent (e.g., assistant treasurer).

| Full Name | Mailing Address | Title or Position |
|---------------------------|----------------------------------|----------------------------|
| James R. Donnelley | 77 W. Wacker Dr., Chicago | Assistant Treasurer |

9. Banks or Other Depositories: List all banks or other depositories in which the committee deposits funds, holds accounts, rents safe deposit boxes or maintains funds.

| Name of Bank, Depository, etc. | Mailing Address and ZIP Code |
|--------------------------------|------------------------------|
| | |

I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete.

| | | |
|---|----------------------------|--------------------------|
| TYPE OR PRINT NAME OF TREASURER Kevin C. Richardson | SIGNATURE OF TREASURER | DATE 2/21/2000 |
|---|----------------------------|--------------------------|

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. §437g. ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 10 DAYS.

For further information contact:
Federal Election Commission
Toll-free 800-424-9530
Local 202-694-1100

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FEC FORM 1
(revised 4/87)



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

03/06/2000

C00033977
R R DONNELLEY & SONS CO POLITICAL
ACTION COMMITTEE (RRD/PAC)
JAMES R DONNELLEY
77 WEST WACKER DRIVE
CHICAGO, IL 60601

Dear Treasurer:

Our records show that you are the new treasurer of a political committee registered with the Federal Election Commission. To help your committee understand the election law, we have enclosed several publications.

We offer this assistance to help you avoid any violation of the federal election law (U.S.C. Title 2) or the regulations prescribed by the Federal Election Commission (11 CFR). As treasurer, you are responsible for your committee's compliance with the election law. (See, for example, 2 U.S.C. sections 432(c), (d) and (i) and 11 CFR 102.7(c), 103.3(a) and 104.14(d).) This means that in the event that the Commission brings an enforcement action against your committee, absent unusual circumstances, you will be named as a respondent along with the committee. Moreover, you may be held personally liable if a violation of law occurs and the committee is unable to pay the required penalty.

To further assist you, we have added your name to our mailing list for our monthly publication, the RECORD. If you wish to order additional free subscriptions for other members of your staff, please give us a call (see below).

To receive additional forms and publications, call the Commission's Flashfax Service--an automated information system that transmits materials directly to your fax machine (See Flashfax Menu).

If you have any questions, please contact the Information Division at 1/800-424-9530 (press 1) or 202/694-1100.

The Information Division

Attachments

- Federal Election Campaign Act (2 U.S.C. Titles 2 & 26)
- FEC Regulations (11 CFR)
- Campaign Guide for Corporations and Labor Organizations
- FEC Form 3X: Report of Receipts and Disbursements
- List of State Filing Offices
- Schedule of Reporting Dates
- Copy of the RECORD, the FEC monthly newsletter
- Flashfax Menu
- Electronic Filing Handout

Federal Election Commission

**ENVELOPE REPLACEMENT PAGE
FOR INCOMING DOCUMENTS**

The Commission has added this page to the end of this filing to indicate how it was received.

| | |
|---|--------------------------------------|
| <input checked="" type="checkbox"/> Hand Delivered | Date of Receipt 3-16-00 |
| <input type="checkbox"/> First Class Mail | POSTMARKED |
| <input type="checkbox"/> Registered/Certified Mail | POSTMARKED |
| <input type="checkbox"/> No Postmark | |
| <input type="checkbox"/> Postmark Illegible | |
| <input type="checkbox"/> Received from the House office of Records and Registration | Date of Receipt |
| <input type="checkbox"/> Received from the Senate Office of Public Records | Date of Receipt |
| <input type="checkbox"/> Other (Specify): | Postmarked and/or Date of Receipt |
| <input type="checkbox"/> Electronic Filing | |
|  PREPARER | 3-17-00 DATE PREPARED |