



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-3

December 27, 2001

Paul V. Muething, Treasurer
Keating, Muething & Klekamp PAC II
1400 Provident Tower
Cincinnati, OH 45202

Identification Number: C00348797

Reference: Year End (10/13/99-12/31/99), July Quarterly (4/1/00-6/30/00) and
October Quarterly (7/1/00-9/30/00) Reports

Dear Mr. Muething:

This letter is to inform you that as of December 26, 2001 the Commission has not received your response to our requests for additional information dated October 17, 2001. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

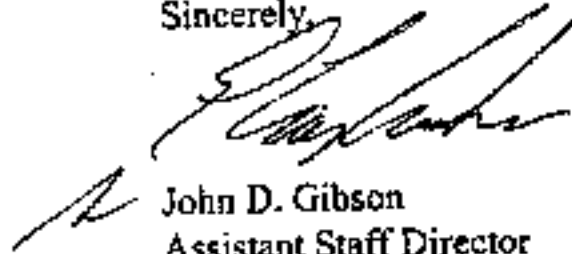
Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming first-class mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by January 16, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being

amended. If you should have any questions regarding this matter, please contact Erik Koeppen on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", is written over the typed name.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Paul V. Muething, Treasurer
Keating, Muething & Klekamp PAC II
1400 Provident Tower
Cincinnati, OH 45202

Identification Number: C00348797

OCT 17 2001

Reference: Year End Report (10/13/99-12/31/99)

Dear Mr. Muething:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(f) precludes a committee from accepting contributions from a person in excess of \$5,000 per calendar year. For your information, a partnership is included in the definition of "person" under 2 U.S.C. §431(11).

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have received a contribution that exceeds the limits, you must transfer-out the amount in excess of \$5,000 to an account not used to influence federal elections or refund the excessive amount to the donor in accordance with 11 CFR §103.3(b). In the best interest of your committee, all transfers-out and refunds should be made within sixty days of the treasurer's receipt of the contribution(s). In order to protect the donor's interests, the Commission recommends that you inform the contributor(s) in writing to provide the donor(s) with the option of receiving a refund or granting written authorization for a transfer to another account.

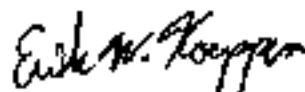
Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out or

refund. In addition, any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report during which the transaction was made.

Although the Commission may take further legal action regarding the acceptance of an excessive contribution(s), your prompt transfer-out or refund of the excessive amount will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Erik W. Koeppe
Reports Analyst
Reports Analysis Division

SCHEDULE A

ITEMIZED RECEIPTS

Use separate schedule(s) for each category of the Detailed Summary Page

PAGE 1 OF 1
FOR LINE NUMBER 11(a)(i)

Any information copied from such Reports and Statements may not be sold or used by any person for the purpose of soliciting contributions or for commercial purposes, other than using the name and address of any political committee to solicit contributions from such committee.

NAME OF COMMITTEE (in Full)

KEATING, MUETHING & KLEKAMP PAC II

EWC

A. Full Name, Mailing Address and ZIP Code

KEATING, MUETHING & KLEKAMP, P.L.L.
1400 Provident Tower, One E. Fourth St.
Cincinnati, OH 45202

Name of Employer

n/a

Occupation

Date (month, day, year)

10/13/99

Amount of Each Receipt this Period

\$6,000.00

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$ 6,000.00

B. Full Name, Mailing Address and ZIP Code

KEATING, MUETHING & KLEKAMP, P.L.L.
1400 Provident Tower, One E. Fourth St.
Cincinnati, OH 45202

Name of Employer

n/a

Occupation

Date (month, day, year)

10/21/99

Amount of Each Receipt this Period

500.00

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$ 6,500.00

C. Full Name, Mailing Address and ZIP Code

Name of Employer

Occupation

Date (month, day, year)

Amount of Each Receipt this Period

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$

D. Full Name, Mailing Address and ZIP Code

Name of Employer

Occupation

Date (month, day, year)

Amount of Each Receipt this Period

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$

E. Full Name, Mailing Address and ZIP Code

Name of Employer

Occupation

Date (month, day, year)

Amount of Each Receipt this Period

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$

F. Full Name, Mailing Address and ZIP Code

Name of Employer

Occupation

Date (month, day, year)

Amount of Each Receipt this Period

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$

G. Full Name, Mailing Address and ZIP Code

Name of Employer

Occupation

Date (month, day, year)

Amount of Each Receipt this Period

Receipt For:

Primary

General

Other (specify):

Aggregate Year-to-Date > \$

SUBTOTAL of Receipts This Page (optional)

6,500.00

6,500.00