



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

April 29, 2005

Britt Cocanour, Treasurer
Emily's List
1120 Connecticut Avenue NW, Suite 1100
Washington, DC 20036

**Response Due Date:
May 31, 2005**

Identification Number: C00193433

Reference: Amended June Monthly Report (5/1/04-5/31/04), received 2/25/05

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) B and H4 of your report to clarify the following description(s): "Cashiering" and "Mail House." For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Please clarify all expenditures made for "Catering/Facilities," "Consulting Communications," "Copying/Faxing," "Event Supplies," "Photography," "Postage," "Printing" and "Mail House" on Schedule(s) B and H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B or E supporting Lines 23 or 24 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

-Schedule H4 of your report discloses payments to Accomodations Contact, C.F. Folks, American Express, Exxon Mobil, Hampton Inn, Chaparral Suites and Doubletree, which are categorized as administrative expenses; however, the purposes of disbursement disclosed are "Catering/Facilities." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the

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