



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

May 16, 1997

Wayne Ketchersid, Treasurer
American Society for Clinical Laboratory
Science Political Action Committee
7910 Woodmont Avenue, Ste. 530
Bethesda, MD 20814

Identification Number: C00034645

Reference: October Quarterly (7/1/96-9/30/96), 30 Day Post-General
(10/1/96-11/29/96) and Year End (10/1/96-12/31/96) Reports

Dear Mr. Ketchersid:

This letter is to inform you that as of May 15, 1997, the Commission has not received your response to our requests for additional information dated April 23, 1997. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Melissa Hurd on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Wayne Ketchersid, Treasurer
American Society for Clinical Laboratory
Science Political Action Committee
7910 Woodmont Avenue, Ste. 530
Bethesda, MD 20814

APR 23 1997

Identification Number: C00034645

Reference: Year End Report (10/1/96-12/31/96)

Dear Mr. Ketchersid:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

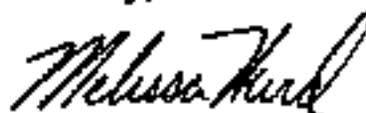
-Please provide the totals for Lines 19 and 20, Column A of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

-The total listed on Line 20, Column B of the Detailed Summary Page appears to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Line 20, Column B total. Please amend your report and any subsequent reports that may be affected by this correction.

-Your committee has filed a report that contains financial activity already disclosed on another report. Overlapping coverage dates create difficulties in accounting for cash flow from one report to another. For future reporting purposes, please note the coverage dates and financial activity should begin with the day after the last day of the previous reporting period.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Hurd".

Melissa Hurd
Reports Analyst
Reports Analysis Division

