FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Edward Bertorelli, Treasurer
Massachusetts Republican State Congressional
Committee
27 Water Street, Suite 309
Wakefield, MA 01880

OCT 02 2002

Identification Number: C00042622

Reference: Year End Report (11/6/01-12/31/01)

Dear Mr. Bertorelli:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your report discloses a loan from a lending institution; however, you have not submitted a copy of the loan agreement and a separate copy of the Schedule C-1 that contains the original signature from the lending institution. As an electronic filer, you must submit the Schedule C-1 electronically without the original signature from the lending institution. In addition, you must mail a copy of the loan agreement and a separate copy of the Schedule C-1 that contains the original signature from the lending institution. Please submit the missing documents. (11 CFR §§104.3(d)(2) and 104.28(h))

-Note: Please be advised that the ballot composition ratio for allocation of administrative and generic voter drive expenses should be the same for the full two-year election cycle.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at

the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Colleen Manning
Campaign Finance Analyst
Reports Analysis Division