



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Gerard Higgins, Treasurer  
Steamfitters Local No. 475 Political  
Action Committee  
136 Mount Bethel Road  
Warren, NJ 07059

FEB 23 2001

Identification Number: C00252395

Reference: October Quarterly Report (7/1/00-9/30/00)

Dear Mr. Higgins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

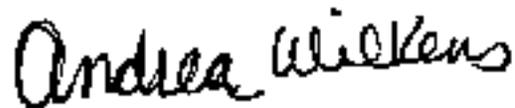
-Be advised that you have used an incorrect committee identification number on the Summary Page of your report(s). Please file all future reports and correspondence using your correct identification number, C00252395, to avoid potential errors in entering your reports onto the public record.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to federal candidates/committees should be properly disclosed on a separate Schedule B, supporting Line 23 of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis

Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "Andrea Wilkens". The signature is written in a cursive style with a large initial "A".

Andrea Wilkens

Senior Reports Analyst

Reports Analysis Division

