



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Joe J. Lozano, Treasurer
ZACOPAC (H.B. Zachry Company)
527 Logwood
San Antonio, TX 78221

Identification Number: C00048165

MAR 13 2001

Reference: 12 Day Pre-General Report (10/1/00-10/18/00)

Dear Mr. Lozano:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please amend Schedule B supporting Line 23 by providing the office sought (House (H), Senate (S), or President), state, and congressional district, if applicable for each contribution made. 11 CFR §104.3(b)(3)(ii) and (v)

-The totals listed on Lines 23 and 29, Column B of the Detailed Summary Page(s) appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Contributions to other political committees or non-federal committees should be properly disclosed on a separate Schedule B, supporting Line 29 (not Line 23) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

A written response or an amendment to your original report(s) correcting the above

problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script that reads "Edward D. Ryan". The signature is written in black ink and is positioned above the printed name.

Edward D. Ryan
Reports Analyst
Reports Analysis Division

