



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-1

October 30, 2019

MS. MARCHELLE MOORE, TREASURER
ENCOVA CIVIC FUND
471 E BROAD ST
COLUMBUS, OH 43215

Response Due Date
12/04/2019

IDENTIFICATION NUMBER: C00336834

REFERENCE: AMENDED STATEMENT OF ORGANIZATION, RECEIVED 10/24/2019

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 1 item(s):

- The entire name of your connected organization, "MOTORISTS MUTUAL INSURANCE COMPANY CIVIC FUND" must be included in the name of your political committee. While committees may use commonly recognized abbreviations on daily communications such as letterhead and committee checks, committee filings (Statement of Organization, disclosure reports and amendments) must reflect the official name of the connected organization, as well as any abbreviation, within its title. Please clarify this apparent discrepancy. (52 U.S.C. §30102(e)(5))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll free number (800) 424-9530 (at the prompt press 5 to reach the Reports

ENCOVA CIVIC FUND

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Analysis Division) or my local number (202) 694-1148.

Sincerely,

A handwritten signature in black ink, appearing to read 'SB' followed by a horizontal line extending to the right.

Scott Bennett
Campaign Finance Analyst
Reports Analysis Division

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