

RQ-2



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

February 18, 2004

Elmer S. Parson Jr, Treasurer  
Wyoming Republican Party Inc  
400 E First St Suite 314  
Casper, WY 82601

Response Due Date:  
March 19, 2004

Identification Number: C00005785

Reference: Amended June Monthly Report (5/1/03-5/31/03), received 1/19/04

Dear Mr. Parson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report was electronically filed on an old version of FECFile software or the commercial vendor equivalent. **FECFile Version 5.1.2 or the commercial vendor equivalent must be used on all reports submitted by your committee.** The most current version of FECFile can be downloaded from the FEC web site at <http://www.fec.gov>. Please re-submit your report using the correct version of FECFile or the commercial vendor equivalent. (11 CFR §104.2)

**Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter.** Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any

questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1135.

Sincerely,



Maureen Benitz  
Campaign Finance Analyst  
Reports Analysis Division

