

## THEROUX, NOWELL & STOUGHTON, LLC CERTIFIED PUBLIC ACCOUNTANTS

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**CERTIFIED MAIL** 

July 9, 2012

Ms. Kendra Hännan **Senior Campaign Finance Analyst** Reports Analysis Division **Federal Election Commission** Washington, DC 20463

Re: Mark Greenberg for Congress **Identification Number C00493395** 

Dear Ms. Hannan:

Pursuant to your letter dated June 22, 2012 (copy enclosed), please be advised that I have amended the Form 3 as filed for the quarter ended March 31, 2012, as well as the same form for the pre-convention period ended April 28, 2012:

These amendments were filed not only to better clarify the description of several disbursements, as well as report several subvendors who were paid by staff members (whose reimbursement was already noted in the original forms).

Thank you for bringing these oversights to my attention. Please do not hesitate to contact me if there are any further questions or comments, as we appreciate any guidance which will ensure our fullest compliance.

Sincerely,

MARK GREENBERG FOR CONGRESS

J. Kenneth Nowell, CPA Treasurer

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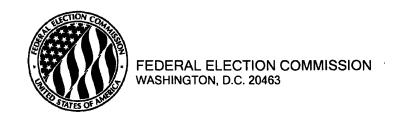
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J KENNETH NOWELL, TREASURER MARK GREENBERG FOR CONGRESS 53 PECK ROAD C/O THEROUX, NOWELL & STOUGHTON LL TORRINGTON, CT 06790

**Response Due Date** 

**IDENTIFICATION NUMBER: C00493395** 

07/27/2012

REFERENCE: AMENDED APRIL QUARTERLY REPORT (01/01/2012 - 03/31/2012), RECEIVED 06/13/2012

## Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. Failure to adequately respond by the response date noted above could result in an audit or enforcement action. Additional information is needed for the following 2 item(s):

1. Itemized disbursements must include a brief statement or description of why each disbursement was made. Please amend Schedule B supporting Line 17 of your report to clarify the following descriptions: "Consultant Fees," "Consulting March 2012," "General Consulting Fees," "Jan, Feb, and March 2012 Web A" and "Political Consulting." For further guidance regarding acceptable purposes of disbursement, please refer to 11 CFR 104.3(b)(4)(i)(A).

Additional clarification regarding inadequate purposes of disbursement published in the Federal Register is available on the FEC website at www.fec.gov/law/policy/purposeofdisbursement/inadequate\_purpose\_list\_350 7.pdf. A non-exhaustive list of acceptable purposes is also available on the FEC website at http://www.fec.gov/rad/pacs/doeuments/ExamplesofAdequate Purposes.pdf.

2. Schedule B supporting Line 17 of your report discloses reimbursements to individuals for expenses other than travel and subsistence. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. Please amend your report to include the missing information or provide clarifying information if memo items are not required. (11 CFR §§

## MARK GREENBERG FOR CONGRESS

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104.3(b)(4)(i) and 104.9, and Advisory Opinions 1992-1 and 1996-20)

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. Requests for extensions of time in which to respond will not be considered.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended.

If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1171.

Sincerely,

Kendra Hannan

Senior Campaign Finance Analyst

Reports Analysis Division

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## **Federal Election Commission ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS** The FEC added this page to the end of this filing to indicate how it was received. **Date of Receipt Hand Delivered Postmarked USPS First Class Mail** Postmarked (R/C) **USPS** Registered/Certified **USPS Priority Mail** Delivery Confirmation<sup>™</sup> or Signature Confirmation<sup>™</sup> Label **Postmarked USPS Express Mail** Postmark Illegible No Postmark **Shipping Date Overnight Delivery Service (Specify): Next Business Day Delivery Date of Receipt** Received-from House Records & Registration Office **Date of Receipt** Received from Senate Public Records Office **Date of Receipt** Received from Electronic Filing Office Date of Receipt or Postmarked Other (Specify):