



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 8, 2020

WINSTEAD, ARTHUR M. JR. , TREASURER
CAPITOL HEEL PAC
514 DANIELS ST SUITE 286
RALEIGH, NC 27605

Response Due Date
04/13/2020

IDENTIFICATION NUMBER: C00572586

REFERENCE: FEBRUARY MONTHLY REPORT (01/01/2020 - 01/31/2020)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Records at the Commission indicate that your committee should be following a quarterly filing schedule; however, the report you have recently filed indicates that you are following a monthly filing schedule. Please be advised that 11 CFR §104.5(c) requires political committees to notify the Commission prior to changing its reporting schedule. Please provide further clarification regarding your committee's filing schedule.

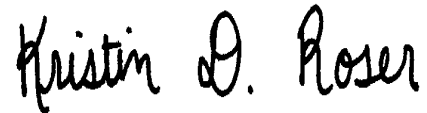
Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1153.

CAPITOL HEEL PAC

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Sincerely,

A handwritten signature in black ink that reads "Kristin D. Roser". The signature is written in a cursive style with a large, looped 'K' and 'R'.

Kristin Roser
Chief, Compliance Branch
Reports Analysis Division

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