

ETEXT ATTACHMENT

11/19/2004 09 : 67

TO: Alissa V. Sagri
Senior Campaign Finance Analyst

FROM: Michael Avella

DATE: November 19, 2004

RE: C00065582/NY Republican Federal Campaign Committee
September 2004 Monthly Filing

Please be advised that the New York Republican Federal Campaign Committee continues to follow the best efforts procedures outlined by the FEC as described below.

SOLICITATION "BEST EFFORT" PROCEDURE

1. All solicitations clearly and conspicuously request (in type set identical or larger to that used in the rest of the solicitation) the following:

- a. Name and Address
- b. Employer
- c. Occupation

2. All solicitations have the following disclaimer:

- a. Contributions are not tax-deductible.

The above information is required by FEC and/or State Laws.

Subject to the limits and prohibitions of the Federal Election Campaign Act, contributions will be deposited into the Federal Account for use in Federal elections and other proper expenditures therefrom.

Federal election laws require us to use our best efforts to collect and report the name, mailing address, occupation and name of employer of individuals whose contributions exceed \$200 in a calendar year.

Paid for by N. Y. Republican State Committee.

3. All contributors which do not provide the requested information are then mailed a follow-up letter (see attached sample). The letter encloses a business reply envelope.

4. All information received is then reported and, if necessary, report amendments are filed.

DISCLAIMER TO BE USED ON ALL SOLICITATIONS FOR CONTRIBUTIONS.

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