



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

November 18, 1999

Dr. John Reitz, Treasurer  
American Dental Political Action  
Committee  
1111 14<sup>th</sup> Street, NW, 11<sup>th</sup> Floor  
Washington, DC 20005

Identification Number: C00000729

Reference: February Monthly (1/1/99-1/31/99) and May Monthly (4/1/99-4/30/99)  
Reports

Dear Dr. Reitz:

This letter is to inform you that as of November 17, 1999, the Commission has not received your response to our requests for additional information dated October 27, 1999. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Antoinette Kitchen on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson".

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

OCT 27 1999

Dr. John Reitz, Treasurer  
American Dental Political Action  
Committee  
1111 14<sup>th</sup> Street, NW, 11<sup>th</sup> Floor  
Washington, DC 20005

Identification Number: C00000729

Reference: February Monthly Report (1/1/99-1/31/99)

Dear Dr. Reitz:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

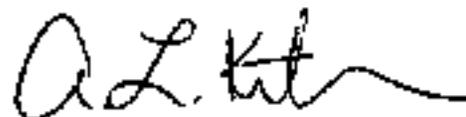
-Schedule B of your report discloses a contribution(s) to Friends of Carolyn McCarthy and Robert Aderholt for Congress Comm. for the retirement of debts incurred by the 1998 election campaign; however, it appears that the recipient committee(s) had insufficient debts to warrant such a contribution. Please note that a committee may only designate contributions to retire a candidate's debts if those debts exist.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an excessive contribution, you should either notify the recipient and request a refund of the impermissible amount and/or notify the recipient, in writing, of your redesignation of the contribution. All refunds and redesignations must be made within sixty days of the treasurer's receipt of the contribution. Refunds are reported on Line 16 of the Detailed Summary Page and on Schedule A of the report covering the period during which they are received. Redesignations are reported as memo entries on Schedule B of the report covering the period during which the redesignation is made. 11 CFR §110.2(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script, appearing to read "A.L. Kitchen".

Antoinette Kitchen  
Reports Analyst  
Reports Analysis Division