



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Mr. Lynn Coleman, Treasurer
Skadden Arps PAC
1440 New York Avenue NW
Washington, DC 20005

DEC 8 2000

Identification Number: C00232629

Reference: July Monthly Report (6/1/00-6/30/00)

Dear Mr. Coleman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald L. Averett".

Donald L. Averett
Reports Analyst
Reports Analysis Division

