

This letter is in response to a request made by Marlene Daughtry of the FEC on April 2nd, 2010 for additional information/explanation regarding the Year End Report (12/1/09-12/31/09) The actions outlined below are per the instructions of Rosa Lewis, Senior Campaign Finance Analyst, FEC.

Concerning the disclosure of identification for all donors contributing \$200 or more in a calendar year, we have outlined our process for establishing "best efforts" below.

With each solicitation made by the MRP we include a form requesting full name, mailing address, employer, occupation and contact information. In addition to the space provided on our reply form for the above information, we include the following statement "Federal law requires the Massachusetts Republican Party to use our best efforts to collect and report the name, mailing address, occupation and name of employer for each individual whose contributions exceed \$200 in a calendar year. Please complete the following:"

If there is information missing from the record, it is likely that contacting the individual by phone will allow you to obtain the information necessary at the time of processing. If this is not possible we proceed with the deposit and attempt to capture the required information in a written follow up request letter within 30 days. An electronic record of all written requests is saved on the shared Party drive should there ever be a question of who has been contacted for information and also the date the request was sent. Follow-up letters are sent on a monthly basis. In the follow-up letter we thank the donors for their recent contribution and clearly state our request for any missing information, as well as the requirements of the federal law stating they must do so. The follow-up letters asks they respond to us by faxing, emailing or mailing us the requested information. We find this method to be very effective and timely, receiving back information from a majority of the letters sent out. Our written process has been updated to include return envelopes. In addition, the letters are followed up by a telephone call and written notes are taken of the responses given. As soon as the required information is received by the office it is entered in the individual's contribution record. After the monthly FEC report is filed, should any additional information be received, it is again directly entered in the individuals' contribution record and updated to the FEC by filing an amendment of the report.

Concerning the transfer funds on schedule H3 which exceed the permissible amount indicated by our allocation ratio. A transfer in the amount of \$15,589.02 was in excess of the federal share by \$5,095.32. This amount will be immediately transferred back to the Non-Federal account; this transfer will be reflected on our June Monthly report (as the transfer will be taking place in May).

With regards to the total event year to date on schedule H4, we believe that the discrepancy has already been corrected prior to this letter being submitted. The FEC's request for additional information is in response to our year-end report filed on January 29th, 2010, we have since filed an amendment to the year-end report which was filed on March 26th, 2010. Schedule H4 of the amended report indicates that the new total disbursement for the event year to date is equal to the sum of the total disbursement amounts or \$14,991.

For more information, please contact Will Walker, Finance Director, Massachusetts Republican State Congressional Committee, 617-523-5005.
