

A-G79 @ B9CI G'H9LH'fl 97 : cfa ' - - Ł

This committee responds to the two 2/3/15 RFAs, with responses due 3/10/15, as follows: the increases in disbursements in the two reports at issue were primarily the result of certain Carey account disbursements being inadvertently excluded from the original reports, due to various ministerial errors. More specifically, with respect to the 2013 mid-year report: merchant processing fees and other automatically-deducted fees were not properly accounted for in the mid-year reconcile process; certain credit card transactions for travel expenses were likely thought to have been paid by check, and not reconciled; and certain checks posting in early January may have been mistakenly attributed to the 2012 year-end period. With respect to the 2013 year-end report: one large disbursement coincided with a second payment to the same vendor in the same amount around the same time, and was likely thought to be a duplicate; reimbursements to individuals for committee expenses were unreported, likely due to the underlying invoices being marked as paid; and other disbursements from the Carey account were presumed to have been paid from the non-Carey account, and not reconciled. The discrepancies at issue here were identified during an internal audit, and promptly corrected. In the years since these reports, the committee has refined its reporting procedures to prevent similar oversights.