



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-3

January 6, 2000

Inad Haddad, M.D., Treasurer
Michigan Doctors Political Action
Committee
P.O. Box 769
East Lansing, MI 48826

Identification Number: C00001180

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Dr. Haddad:

This letter is to inform you that as of January 5, 2000, the Commission has not received your response to our request for additional information, dated December 15, 1999. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Dominick Ciaraldi on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

Inad Haddad, MD, Treasurer
Michigan Doctors Political Action
Committee
P.O. Box 769
East Lansing, MI 48826

DEC 15 1999

Identification Number: C00001180

Reference: Mid-Year Report (1/1/99-6/30/99)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 6(a) of the Summary Page represents the total cash-on-hand as of January 1, 1999. This figure, on the first report of the year, should be identical to the ending cash of the last report of the previous year. Please amend your report to clarify this discrepancy.

-The beginning cash balance of this report should equal the ending balance of your 1998 Year End Report. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-2 U.S.C. §434(b)(3) requires itemization of contributions from individuals and persons other than political committees, where the aggregate total from the contributor exceeds \$200 in a calendar year. In addition, 11 CFR §104.3(a)(2)(i)(B) requires a committee to report the total amount of unitemized contributions (see Line 11(a)(ii) of the Detailed Summary Page). If a committee wishes to disclose contributions regardless of the amount contributed, the committee must separate (on separate receipt schedules) those contributors requiring itemization from those who are not required to be itemized. 11 CFR §104.3(a)(4)(i) For future filings, please submit your reports in this order.

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate

Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

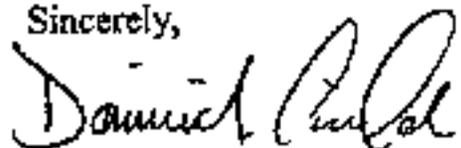
-Schedule C discloses the outstanding balance at the close of the period for the loan owed to Michigan National Bank to be \$10,493.55. FEC calculations disclose this amount to be \$9,500. Please amend your report to clarify this discrepancy.

-Your report disclosed a category of financial activity that has been reflected on the wrong line of the Detailed Summary Page. Operating expenditures should be properly disclosed on a separate Schedule B, supporting Line 21(b) of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Your report includes a computerized format(s) of Schedule A which has not been approved. FEC records indicate that your committee requested approval of this format(s) previously, and that your request was denied on 8/16/99. Until a format has been approved, FEC forms must be used. 11 CFR §104.2(d)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,



Dominick Ciaraldi
Reports Analyst
Reports Analysis Division

