



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-3

February 20, 2003

Patricia Blevins, Treasurer
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DE 19899

Identification Number: C00211763

Reference: Amended 12 Day Pre-General Report (10/1/02-10/16/02), received 1/8/03

Dear Ms. Blevins:

This letter is to inform you that as of February 19, 2003, the Commission has not received your response to our request for additional information, dated January 29, 2003. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

An adequate response must be received at the Commission by March 12, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Alissa Sagri on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-2

Patricia Blevins, Treasurer
Democratic State Committee Delaware
P.O. Box 2065
Wilmington, DE 19899

JAN 29 2003

Identification Number: C00211763

Reference: Amended 12 Day Pre-General Report (10/1/02-10/16/02), received
1/8/03

Dear Ms. Blevins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your Amended October Quarterly Report, received 1/8/03. Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

-The totals listed on Lines 7, 21(a)(i), 21(a)(ii), 21(c), 30 and 31, Column B of the Summary and Detailed Summary Pages appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

-Line 21(a)(i) of the Detailed Summary Page of your report discloses a total of \$5,605.70 in shared federal/non-federal operating expenses (federal Share). The sum of the entries itemized on Schedule H4, however, indicates the total to be \$7,236.60. Please amend your report to clarify the discrepancy.

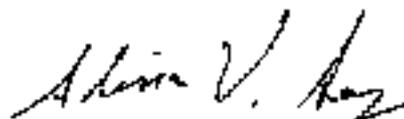
-Line 21(a)(ii) of the Detailed Summary Page of your report discloses a total of \$16,816.89 in shared federal/non-federal operating expenses (non-federal share). The sum of the entries itemized on Schedule H4, however, indicates the total to be \$21,709/13. Please amend your report to clarify the discrepancy.

-Please clarify all expenditures made for "Advertisement" and "Print Advertisement" on Schedule(s) H4. If a portion or all of these expenditures were made on behalf of specifically identified federal candidates, this amount should be disclosed on Schedules B, E or F supporting Lines 23, 24 or 25 and include the amount, name, address and office sought by each candidate. 11 CFR §§104.3(b) and 106.1

-Schedule H4 of your report discloses a payments to Paula A. Levine, which is categorized as an Administrative/Voter Drive expense; however, the purpose of disbursement disclosed is "Fundraising Consulting." Please be advised that payments made for your committee's fundraising activities must be allocated according to the funds received method and the ratio reflected on Schedule H2. Please amend your report to correctly disclose this activity or provide clarification regarding this apparent discrepancy.

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Alissa V. Sagri
Campaign Finance Analyst
Reports Analysis Division

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