



# United Democratic Headquarters

May 3, 2005

Brandis L. Zehr  
Campaign Finance Analyst  
Reports Analysis Division  
Federal election Commission  
Washington D. C. 20643

Identification Numbers: C003800568

Reference: 30 Day Post-General Report (10/14/04-11/22/04)

In response to your letter of April 8, 2005 in reference to a contribution from an organization which is not a political committee registered with the Commission, please be advised of the following: before accepting the contribution of \$3,000 from the South Pasadena Democratic Club I was assured by the President, Clarice Knapp, 1) that all the contributions had been made by individuals and that there were no funds except permissible funds in the account; 2) that the South Pasadena Democratic Club had engaged the accounting firm of Kindee Durkee & Associates to advise them on federal requirements and to file all required reports; and 3) that Kindee Durkee & Associates would file a FEC Form 1, Statement of Organization within ten days.

Upon receipt of your letter, I contacted Ms. Knapp. According to Ms. Knapp, a representative of Kindee Durkee & Associates called you May 2, in her presence. At that time you assured her that: 1) there would be no fine or penalty because the club was registering as a PAC; 2) the money came from a Federal Account 3) that the account had been established within 10 days of the date of the check and 4) that the Club was now registering with the FEC. She was instructed to inform me that a copy of the South Pasadena Democratic Club's Form 1 in a letter to you would serve as a sufficient explanation of our situation.

Therefore, I am enclosing a copy of the FEC Form, Statement of Organization by the South Pasadena Democratic Club and a copy of the e-mail from Ms. Knap in regards to Durkee's conversation with you.

Please let me know if there should be any additional information that you may require

*Jeanette Mann*

Jeanette Mann  
Treasurer  
Pasadena Area United Democratic Headquarters Steering Committee

Enclosures

RECEIVED  
FEC MAIL  
OPERATIONS CENTER  
2005 MAY -4 A 11:10

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RECEIVED  
FEC MAIL CENTER  
OPERATIONS  
2005 MAY 11 - 11 A 11:10

FEC FORM 1		STATEMENT OF ORGANIZATION	
1. NAME OF COMMITTEE (or Ltd)		(Check if name is changed)	Exempted from reporting over the limit
South Pasadena Democratic Club			127E4MS
ADDRESS (number and street)		P.O. Box 751	
(Check if address is changed)		South Pasadena	CA 91030
CITY A		STATE A	ZIP CODE A
COMMITTEE'S NAME, ADDRESS			
COMMITTEE'S WEB PAGE ADDRESS (URL)			
COMMITTEE'S FAX NUMBER			
2. DATE		04 29 2005	
3. FEC IDENTIFICATION NUMBER		C	
4. IS THIS STATEMENT		NEW (N) OR AMENDED (A)	
I certify that I have examined this Statement and to the best of my knowledge and belief it is true, correct and complete.			
Type or Print Name of Treasurer		Gary Bolton	
Signature of Treasurer		<i>[Signature]</i> Date 04 29 2005	
NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Statement to the penalties of 2 U.S.C. § 437g. ANY CHANGE IN INFORMATION SHOULD BE REPORTED WITHIN 30 DAYS.			
Office Use Only		For further information contact Federal Election Commission Tel: 202-456-9600 Fax: 202-456-1180	FEC FORM 1 (Revised 03/2003)

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**5. TYPE OF COMMITTEE (Check One)**

- (A)  This committee is a principal campaign committee. (Complete the candidate information below.)
- (B)  This committee is an authorized committee, and is NOT a principal campaign committee. (Complete the candidate information below.)

Name of Candidate \_\_\_\_\_

Candidate Party Affiliation \_\_\_\_\_ Office Sought  House  Senate  President State \_\_\_\_\_ District \_\_\_\_\_

- (C)  This committee supports/opposes only one candidate, and is NOT an authorized committee.
- Name of Candidate \_\_\_\_\_

(D)  This committee is a \_\_\_\_\_ National, State or subordinate committee of the \_\_\_\_\_ (Democratic, Republican, etc.) Party.

(E)  This committee is a separate segregated fund.

(F)  This committee supports/opposes more than one Federal candidate, and is NOT a separate segregated fund or party committee.

**6. Name of Any Connected Organization or Affiliated Committee**

Name \_\_\_\_\_

Address \_\_\_\_\_

Relationship \_\_\_\_\_

**Type of Connected Organization**

- Corporation
- Corporation with Capital Stock
- Labor Organization
- Membership Organization
- Trade Association
- Cooperative

Signature \_\_\_\_\_

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FEC Form 1 (Revised 02/2003) Page 3

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**Name of Type Committee Name**  
South Pasadena Democratic Club

7. **Custodian of Records:** Identify by name, address (phone number - optional) and position of the person in possession of committee books and records.

**Full Name:** GARY BOLTON

**Mailing Address:** P.O. Box 751  
South Pasadena CA 91030

**Title or Position:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**Telephone number:** 818 - 250 - 0669

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8. **Treasurer:** List the name and address (phone number - optional) of the treasurer of the committee and the name and address of any designated agent (e.g., assistant treasurer).

**Full Name of Treasurer:** GARY BOLTON

**Mailing Address:** P.O. Box 751  
South Pasadena CA 91030

**Title or Position:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**Telephone number:** 818 - 250 - 0669

**Full Name of Designated Agent:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
 \_\_\_\_\_

**Title or Position:** \_\_\_\_\_ **CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**Telephone number:** \_\_\_\_\_

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**B. Banks or Other Depositories:** List all banks or other depositories in which the committee deposits funds received, such as safety deposit boxes or mailboxes keys.

Name of Bank, Depository, etc.

Bank of America

Mailing Address 529 Fair Oaks Ave.

South Pasadena CA 91030

CITY STATE ZIP CODE

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Name of Bank, Depository, etc.

Mailing Address

CITY STATE ZIP CODE

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**From:** Harry & Clarice  
**To:** jxmann@earthlink.net  
**Cc:** gbolton@usc.edu; hcknapp@earthlink.net; jsclough@earthlink.net; rejoyce200@socal.rr.com  
**Date:** 5/2/2005 4:29:43 PM  
**Subject:** FEC Registration - So Pas Dem Club

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OK, here is the registration Form 1 for the FEC. As I related to you, Kindee Durkee & Associates called FEC Campaign Finance Analyst Brandis L. Zehr in my presence this morning to verify what the remedy of the situation should be and was assured that since we were not registered as a PAC or committee at the time but are registering now there would be no fine or penalty. Durkee told them that this was the first time the club had given a substantial amount and we were unaware of all the rules.

The FEC representative also verified that since the UDH 1) was assured by us that the money came from a Federal account 2) that had been established within 10 days of the date of the check and 3) that we were now registering, the same reasoning applied. There was specifically no mention of any potential fine for our club or the UDH as long as we responded in time and registered and that you included a copy of our Form 1 as an explanation of the situation.

I have requested that when we are sent the FEC registration number that you will also receive the same for your records. I don't know whether there will be a second communication with the FEC, but I assure you that I have requested Durkee and Associates to include you in the loop for anything vital so that both entities are covered. I had them copy your letter from the FEC for the file and they flagged your address for any notifications.

I am sorry for any inconvenience this has caused. We are now in the system and will receive notices of the filing deadlines, etc. in the future.

Clarice

Federal Election Commission  
**ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS**  
 The FEC added this page to the end of this filing to indicate how it was received.

<input type="checkbox"/> Hand Delivered	Date of Receipt
<input type="checkbox"/> USPS First Class Mail	Postmarked
<input type="checkbox"/> USPS Registered/Certified	Postmarked (R/C)
<input type="checkbox"/> USPS Priority Mail	Postmarked
Delivery Confirmation™ or Signature Confirmation™ Label <input type="checkbox"/>	
<input checked="" type="checkbox"/> USPS Express Mail	Postmarked 5/3/05
<input type="checkbox"/> Postmark Illegible	
<input type="checkbox"/> No Postmark	
<input type="checkbox"/> Overnight Delivery Service (Specify):	Shipping Date
Next Business Day Delivery <input type="checkbox"/>	
<input type="checkbox"/> Received from House Records & Registration Office	Date of Receipt
<input type="checkbox"/> Received from Senate Public Records Office	Date of Receipt
<input type="checkbox"/> Received from Electronic Filing Office	Date of Receipt
<input type="checkbox"/> Other (Specify):	Date of Receipt or Postmarked

*JAL*  
 PREPARER  
 (3/2005)

5/4/04  
 DATE PREPARED

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