RQ-5

FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

Carolyn Sanders, Treasurer
Committee to Elect Charles W. Sanders to U. S. House of Representatives Ohio Second District
576 Robindale Drive
P. O. Box 637
Waynesville, OH 45068

APR 3 0 2003

Identification Number: C00339424

Reference: Amended Year End Report (11/26/02-12/31/02), dated 3/22/03

Dear Ms. Sanders:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

> -Schedule C of your report fails to include information required by Commission Regulations. With every report submitted, you must provide the date incurred, the original source and amount of the loan, the due date, the interest rate, the cumulative payment, and the outstanding balance. In addition, if there are any endorsers or guarantors, their mailing address along with the name of their employer and occupation must be disclosed. Please amend your report to include the due date and interest rate. (11 CFR §§100.7(a)(1) and 104.3(d))

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Christopher A. Whyrick
Senior Campaign Finance Analyst
Reports Analysis Division

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