



ArchiPAC

The American Institute of Architects
Political Action Committee

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July 17, 2003

Ms. Alissa Sagri
Reports Analysis Division
Federal Election Commission
999 E Street, NW
Washington, DC 20463

Re: ArchiPAC – The American Institute of Architects (Committee ID: C90139071)

Dear Ms. Sagri:

Beginning late last year, The American Institute of Architects (AIA) retained a firm knowledgeable about political action committee management and reporting to conduct an internal audit of ArchiPAC. The AIA took this step to determine whether a series of staff changes and budgetary constraints limiting, for a period, the personnel dedicated to ArchiPAC administration had affected the operations of the committee.

The audit discovered several situations of incomplete record keeping and reporting. Accordingly, the AIA worked with outside consultants to review and reconcile all bank records, Federal Election Commission filings, and supporting documents from February 2002 forward. Completion of this effort necessitates the submission of amendments beginning with ArchiPAC's February 2002 report and continuing with each subsequent report. I am confident these amended reports will provide a complete picture of ArchiPAC activities in 2002.

In addition to apprising you of the reason for the series of report amendments, I also want to make clear that this internal audit process and its findings have prompted the adoption of a series of new administrative procedures for ArchiPAC operations. The AIA is confident that these changes, coupled with the experienced staff now dedicated to ArchiPAC management, will ensure accurate and complete recordkeeping and reporting from this point forward.

Should you have any questions about the report amendments or any other issues related to ArchiPAC, please contact me by phone (202-626-7507) or e-mail (dwilson@aia.org).

Sincerely,

Daniel S. Wilson
ArchiPAC Treasurer

Federal Election Commission

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