

ETEXT ATTACHMENT

05/21/2002 15 : 65

Date: May 21, 2002

To: Mr. Eric Koeppen:

From: Carol Hardwick, Assistant Treasurer
ID# C00084368

RE: December Monthly Report (11/1/01-11/30/01)

We are in receipt of your letter dated May 10, 2002, regarding your question concerning a \$20,000 transfer reported in the above-referenced report while only \$17,731.23 in non-federal expenses were shown on the same report.

The \$20,000 transfer was made on November 6, 2001. It was for the non-federal share of joint activity from 10/01/01 through 10/31/01 which was \$20,792.69 as shown on the November monthly report covering that period filed 11/19/01.

Since the \$20,000 transfer in question was made on November 6, 2001, it cannot cover allocable expenses on the December monthly report as that report shows expenses incurred 11/01/01 through 11/30/01. The 70-day time period allowable for this November 6, 2001, transfer is 09/05/01 through 11/16/01.

Therefore, no transfer back to the non-federal account is necessary at this time.

In order to stay within the time period, and since our reports are filed monthly, we try to transfer allowable funds each month only for the preceding month. That way we are always well within the 70-day period.

If you have any further questions, please feel free to let us know.

Carol Hardwick