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# MCDCC

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MONTGOMERY COUNTY DEMOCRATIC CENTRAL COMMITTEE

July 16, 2004

Federal Election Commission
Attn: Mr. Edward Ryan
Reports Analysis Division
999 E Street, N.W.
Washington, D.C. 20463

Re: July 15, 2004 Quarterly Report
Filing Assignment ID: FEC-127052
Committee ID: C00009845

Dear Mr. Ryan:

The purpose of this letter is to make you aware of two errors that occurred in our 2nd Quarter filing, one that was corrected before filing the report and the other that was not discovered until after the filing but has since been corrected and will show up in the 3rd Quarter Report.

On June 25th, I transferred funds from our Non-Federal account to our Federal account for our Spring Ball (SB) event held in May using the Funds Received Method to determine the appropriate ratios. In my haste, I was leaving for vacation with my family the next morning, I made two mistakes:

1. Using Quick Books, I did a category report of all the expenses applicable to the SB event and applied the ratio (72% Federal - 28% Non-Federal) to all the expenses. I wrote the check from our NF account, deposited it in our account at Suntrust Bank and then noticed that 2 of the expense items had already been reported under line 21b in the first quarter report. I immediately corrected the error that same day by transferring the funds electronically back to our Federal account and the correction is shown on our 2nd quarter report. Christina advised me to report the transfer from the Fed to the NF account on line 29.

2. The following week, while on vacation, it suddenly dawned on me that I had transferred the Federal portion (72%) instead of the Non-Federal portion (28%) to our Federal account. As soon as I got back, I electronically transferred the overage back to our Non-Federal account (see receipt attached) and, unless advised otherwise, will also report the transfer on Line 29 of our 3rd Quarter report due October 15, 2004.

Sincerely yours

Montgomery County Democratic Central Committee
By Simon Atlas, Treasurer

3720 Farragut Avenue • Kensington, Maryland 20895 • 301/946-1000 • Fax 301/946-1002
www.mcdcc.org • montgomerydems@msn.com

MCDCC, Karen Brim, Chair; Simon Atlas, Treasurer

SUNTRUST

Transfer Confirmation

Transfer Amount: $48.24
From Account: Super Interest Checking - [redacted]
To Account: Super Interest Checking - [redacted]
Number of Transfers: 1
Frequency: SINGLE
Start Date: 6/25/2004
Confirmation Number: 2835919

| | | |
|---|---|---|
| Transfer from Federal to non Fed for Spring Ball expenses allocated following expenses that had already been reported to FEC on 1st Quarter 2004 report: | | |
| 2/20/04 ck#4976 Post Master Kensington | | 26.64 |
| 2/25/04 ck# 5018 Stapler | | 21.60 |
| Subtotal | | |

TOTAL 48.24

SUBMITTED BY

Date Deposited

Posted Database

SunTrust Online Banking - Transfer Confirmation - Microsoft In...

Federal

**SUNTRUST**

Funds Transfer Confirmation

| | |
|---|---|
| Transfer Amount: | $18,152.67 |
| From Account: | Super Interest Checking - [redacted] |
| To Account: | Super Interest Checking - 00[redacted] |
| Number of Transfers: | 1 |
| Frequency: | SINGLE |
| Start Date: | 7/8/2004 |
| Confirmation Number: | 2952566 |

Fed
Non Fed

Books _____

OUNT
CHECK

Transfer back to Non Federal Account allocated expenses for Spring Ball 04 that were transferred in error, Transfered the 72% of total expenses that were Federal portion instead of 28% That were Non Federal portion:

| | | | |
|---|---|---|---|
| 6/25/04 Amount Transfered | 29752.56 | | |
| 6/25/04 Error period Transfer back | <48.24> | | |
| Net Total Transfered | 29704.32 | | |
| Amount That Should have been Transfered | <11551.65> | | |
| Net Amount Transfer back | 18152.67 | | 18152.67 |
| Subtotal | | | |

TOTAL 18152.67

SUBMITTED BY [signature] Date Deposited 7/8/04

Posted Database

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Federal Election Commission

# ENVELOPE REPLACEMENT PAGE FOR INCOMING DOCUMENTS

The FEC added this page to the end of this filing to indicate how it was received.

| | |
|---|---|
| ☐ Hand Delivered | Date of Receipt |
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| ☐ USPS Priority Mail | Postmarked |
| | Delivery Confirmation ™ Label ☐ |
| ☐ USPS Express Mail | Postmarked |
| ☐ Postmark Illegible | |
| ☐ No Postmark | |
| ☐ Overnight Delivery Service (Specify): | Shipping Date |
| ☐ Received from House Records & Registration Office | Date of Receipt |
| ☐ Received from Senate Public Records Office | Date of Receipt |
| ☐ Received from Electronic Filing Office | Date of Receipt |
| ☐ Other (Specify): | Date of Receipt or Postmarked |
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(5/2004)