



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

William A. Shaner, Treasurer
Commonwealth Telephone Enterprises Inc
Federal Political Action Committee
(CTE/FEDPAC)
100 CTE Drive
Dallas, PA 18612

AUG 18 1998

Identification Number: C00337469

Reference: Year End Report (11/24/98-12/31/98)

Dear Mr. Shaner:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule C or D, as appropriate, to support the entry of \$3,800 reported on Line 10 of the Summary Page. Loans and debts must be continuously reported until they are either repaid or settled. 11 CFR §104.3(d)

-Please provide a Schedule A to support the entry reported on Line 13 of the Detailed Summary Page. All loans and loan repayments received by your committee must be itemized on Schedule A regardless of the amount loaned or repaid. 2 U.S.C. §434(b)(3)(E)

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Antoinette Kitchen
Reports Analyst
Reports Analysis Division

