



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20460

RQ-3

July 17, 2003

V. Frank Lopez, Treasurer
Alhambra Democratic Club
413 East Mission Road #10
Alhambra, CA 91801

Identification Number: C00302711

Reference: April Quarterly (1/1/02-3/31/02), July Quarterly (4/1/02-6/30/02) 12 Day
Pre-General (10/1/02-10/20/02), 12 Day Pre-General (10/16/02-
10/24/02) and 30 Day Post-General (10/25/02-11/25/02) Reports

Dear Mr. Lopez:

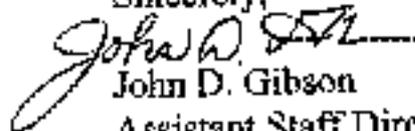
This letter is to inform you that as of July 16, 2003 the Commission has not received your response to our requests for additional information dated June 25, 2003. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by August 6, 2003. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Kristen Davis on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson

Assistant Staff Director
Reports Analysis Division

Enclosures

2025 RELEASE UNDER E.O. 14176



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

V. Frank Lopez, Treasurer
Alhambra Democratic Club
413 East Mission Road #10
Alhambra, CA 91801

JUN 25 2003

Identification Number: C00302711

Reference: April Quarterly Report (1/01/02-3/31/02)

Dear Mr. Lopez:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule H4 discloses 100% non-federal activity. Please be advised that by definition, this activity does not qualify as a shared expense to be allocated between your federal and non-federal accounts. This activity should be itemized on a Schedule B for Line 21(b) of the Detailed Summary Page. Any reimbursement from your committee's non-federal account for any portion of this activity is not permissible and must be returned. Please amend your report to clarify this discrepancy.

-On Schedule H1 of your report, you have counted too many points in the Ballot Composition box for state and local party committees. Please refer to the instructions on the back of the Schedule H1 noting that a committee may not take more than the number of points printed on each line. Please amend your report to include a corrected Schedule H1 and note that a change in this ratio may make it necessary to repay your non-federal account for any overpayments they may have made. While the Commission may take further legal action concerning any impermissible overpayments by the non-federal account, your prompt action will be taken into consideration.

-Schedule H1 of your report discloses the federal portion of administrative and generic voter drive expenses to be 13%. The federal portion is

calculated by checking all of the offices that appear on the general election ballot, and dividing the points for federal office by the total points for all offices. Please verify that your Schedule H1 adequately reflects the 2002 general election ballot. If necessary, please amend your report to include a corrected H1.

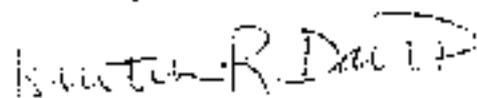
-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to check the appropriate CATEGORY box for the payment(s) made to "A.M.A.C. Information and Graphics" and "Office Depot." Please amend your report to disclose the appropriate category.

-Schedule H4 discloses a disbursement(s) for the "Slate Mailer" event(s) which appears to be using a ratio(s) inconsistent with those disclosed on Schedule H2. Please amend your report to clarify this apparent discrepancy.

-Schedule H4 of your report discloses activity which is 100% federal. For future reporting, please be advised that any activity which is financed entirely by the federal account (including administrative expenses), should be reported on Schedule B supporting Line 21(b). 11 CFR §106.5

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Kristen R. Davis
Campaign Finance Analyst
Reports Analysis Division