



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

MS-L

Robert D. Guilbeau, Treasurer  
Kirby Corporation Political Action  
Committee  
1775 St. James Place, Suite 300  
Houston, TX 77056

AUG 14 1998

Identification Number: C00250027

Reference: 1997-1998 Election Cycle Reports

Dear Mr. Guilbeau:

It has come to the attention of the Federal Election Commission ("the Commission") that your committee may have violated 2 U.S.C. §434(a), by failing to timely file Reports of Receipts and Disbursements. The following is a list of the reports in question.

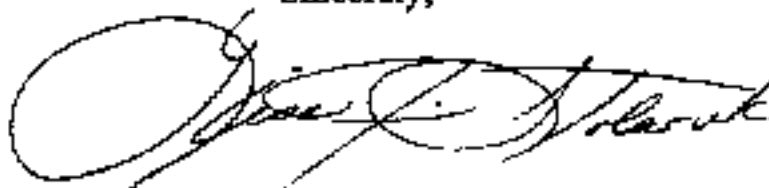
<u>Report Type</u>	<u>Due Date</u>	<u>Date Filed</u>
April Quarterly Report (1/1/98-3/31/98)	4/15/98	5/15/98
July Quarterly Report (4/1/98-6/30/98)	7/15/98	Not Filed

Timely filing is a specific requirement of the Federal Election Campaign Act ("the Act") and is essential to fulfilling the public disclosure concept embodied in that law. The Commission views failure to timely file reports as a serious violation of the Act. This communication is to advise you that, notwithstanding any matters which may be pending before the Commission, any additional report which is not submitted in a timely manner by your committee may result in the Commission initiating legal enforcement or audit action.

You may submit a letter of explanation in response to this notification. If, however, you have any questions, please feel free to contact Debbie Manzano on our

toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa J. Stolaruk". The signature is fluid and cursive, with a large loop at the beginning and a long horizontal stroke extending to the right.

**Lisa J. Stolaruk**  
**Chief, Party/Non-Party Branch**  
**Reports Analysis Division**

