



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

July 3, 1997

Maxine Gonsalves, Treasurer
San Mateo County Democratic Party
1415 Rollins Road, Suite 1A
Burlingame, CA 94010

Identification Number: C00304378

Reference: Mid-Year (1/1/95-6/30/95), Year End (7/1/95-12/31/95), July Quarterly (1/1/96-6/30/96), October Quarterly (7/1/96-9/30/96), 30 Day Post-General (10/1/96-11/25/96) and Year End (11/26/96-12/31/96) Reports

Dear Ms. Gonsalves:

This letter is to inform you that as of July 2, 1997, the Commission has not received your response to our requests for additional information dated June 10, 1997. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Scott Francis on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Maxine Gonsalves, Treasurer
San Mateo County Democratic Party
1415 Rollins Road
Burlingame, CA 94010

JUN - 4 1997

REMAIL

Identification Number: C00304378

JUN 10 1997

Reference: Year End Report (7/1/95-12/31/95)

Dear Ms. Gonsalves:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The totals listed on Lines 6(c) and 7, Column B of the Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Please provide the total(s) for Line 8, Column B of the Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

-Please provide the totals for Lines 11(a)(i), 11(a)(ii), 11(a)(iii), 11(b), 11(c), 11(d), 12, 13, 14, 15 and 16, Column A of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

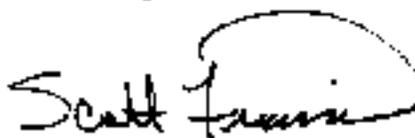
-The totals listed on Lines 19 and 20, Column B of the Detailed Summary Page appear to be incorrect. Please be advised that you should add the "Calendar Year-to-Date" total from your previous report to the current "Total This Period" figure from Column A to derive the correct Column B

totals. Please amend your report and any subsequent reports that may be affected by this correction.

-Please provide the totals for Lines 21(a)(i), 21(a)(ii), 21(b), 21(c), 22, 23, 24, 25, 26, 27, 28, 29, 30 and 31, Column B of the Detailed Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Scott Francis". The signature is written in black ink and is positioned above the typed name.

Scott Francis
Reports Analyst
Reports Analysis Division