



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

October 9, 1997

Duane Neal, Treasurer
Asa Hutchinson For Congress Committee
P.O. Box 2222
Fort Smith, AR 72902

Identification Number: C00320168

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Neal:

This letter is to inform you that as of October 8, 1997, the Commission has not received your response to our request for additional information, dated September 16, 1997. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Tracy Tiell on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

SEP 16 1997

Duane Neal, Treasurer
Asa Hutchinson For Congress Committee
P.O. Box 2222
Fort Smith, AR 72902

Identification Number: C00320168

Reference: Mid-Year Report (1/1/97-6/30/97)

Dear Mr. Neal:

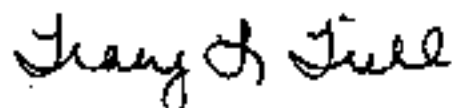
This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the addresses and adequate purposes of disbursement. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Unacceptable descriptions include "advance", "election day expense", "expenses", "other expenses", "expense reimbursement", "miscellaneous", "outside services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Tracy L. Tiell".

Tracy L. Tiell
Reports Analyst
Reports Analysis Division

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