



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-2

Cyndi Perper, Treasurer  
National Business Travel Association  
Political Action Committee  
110 N. Royal Street  
Alexandria, VA 22314

APR 02 2003

Identification Number: C00373910

Reference: 30 Day Post-General Report (7/16/02-12/5/02)

Dear Ms. Perper:

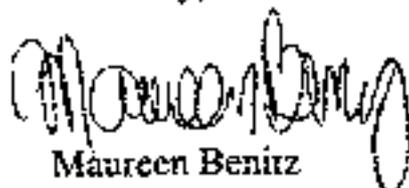
This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The cover letter for your report indicates that your committee deposited money into the federal account which was intended for your connected organization and that these misdeposited funds were subsequently transferred-out (pertinent portion attached). In addition, the receipts are disclosed on Line 18 of the Detailed Summary Page and have not been disclosed on Schedule A. Furthermore, your report does not disclose the transfer-out of the funds to the connected organization. Please be advised that although the funds were received and disbursed within the same reporting period, the amounts must be included in the appropriate line totals on the Summary and Detailed Summary Pages and disclosed on the appropriate Schedules. Please amend your report to properly disclose the receipt of the misdeposited funds on Schedule A supporting Line 11(a)(i) as well as the transfer-out of the funds on Schedule B supporting Line 29 of the Detailed Summary Page.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at

the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Maureen Benitz  
Campaign Finance Analyst  
Reports Analysis Division

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2023-03-09 09:00:00

RECEIVED  
FED MAIL  
OPERATIONS CENTER

DEC 11 A 11:00

Supporting the Business Travel Market

December 5, 2002

Federal Election Commission  
999 E Street, NW  
Washington, DC 20463

To Whom It May Concern,

From October 16-23, 2002, a National Business Travel Association (NBTA) staff member inadvertently used the NBTA PAC (C0037391D) deposit book to deposit NBTA organizational funds. The staff member thought she was using the NBTA deposit book but was using the PAC book instead. The actual amount of deposits that inadvertently went into the PAC account was for \$67,266.83.

The dates of the deposits into the PAC account are as follows:

10/16	\$210.00
10/16	\$4,800.00
10/16	\$18,602.83
10/18	\$40.00
10/18	\$6,384.00
10/18	\$10,400.00
10/22	\$295.00
10/23	\$7,200.00
10/23	\$4,675.00
10/23	\$14,650.00

Total \$67,266.83

NBTA transferred the funds out of the PAC account back into the NBTA's operational account on October 31, 2002.

Sincerely,

 A handwritten signature in black ink, appearing to read "Steve Carayag".
 

Steve Carayag  
Finance Manager

National Business Travel Association  
110 N. Royal Street, Suite 400, Alexandria, VA 22314  
P. 703/684-0836 - F. 703/684-9263  
www.nbta.org

2023-03-08 10:00:00