



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20543

RQ-5

NOV 28 1997

John Wirtz, Treasurer  
J C Penny Co. Inc. Political  
Action Committee  
1156 15th Street, NW, Ste. 1015  
Washington, DC 20005

Identification Number: C00042895

Reference: October Monthly Report (9/1/97-9/30/97)

Dear Mr. Wirtz:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

Any amendment or clarification should be filed with the Federal Election Commission. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in cursive script that reads "Jennifer K. Wall".

Jennifer K. Wall  
Reports Analyst  
Reports Analysis Division

