



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

July 24, 2014

BRETT WOODS ROBINSON, TREASURER
FRIENDS OF CHRIS MCDANIEL
POST OFFICE BOX 125
LAUREL, MS 39441-0125

Response Due Date

08/28/2014

IDENTIFICATION NUMBER: C00550657

REFERENCE: AMENDED APRIL QUARTERLY REPORT (01/01/2014 - 03/31/2014),
RECEIVED 06/06/2014

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above. Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 2 item(s):

1. Schedule A of your report discloses earmarked contributions through a conduit. Please be reminded that when a committee receives an earmarked contribution(s) through an allowable conduit, each individual contribution must be itemized when the individual's total contributions to your committee aggregate over \$200 per election cycle. This itemization must include the full name, address, occupation, and employer of the individual contributor along with the date the contribution(s) was received by the conduit. Any un-itemized contributions received through the conduit must be included in your totals on Line 11(a)(ii) of the Detailed Summary Page.

In addition, information regarding the conduit or intermediary for each contribution must be itemized on Schedule A as a memo entry. The conduit's full name and address (and occupation and employer if the conduit is an individual) must also be provided, along with the date the contribution(s) was received by your committee and the total amount of earmarked contributions received from the conduit.

Please amend your report to disclose the proper format for earmarked contributions received from a conduit or intermediary. You can refer to the FEC Campaign Guide for Congressional Candidates and Committees for

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further guidance on how to report earmarked contributions through a conduit (11 CFR § 110.6(c)(2))

2. Commission Regulations require that a committee discloses the identification of all individuals who contribute in excess of \$200 in an election cycle. (11 CFR § 104.3(a)(4)(i)) Identification for an individual is defined as the full name (**initials for first or last name are not acceptable**), complete mailing address, occupation, and **name of employer**. (11 CFR § 100.12) Your report discloses contributions from individuals for which the identification is not complete.

The attached employer and occupation entries appear on your report and are not considered acceptable.

You must provide the missing information, or if you are unable to do so, you must demonstrate that "best efforts" have been used to obtain the information. To establish "best efforts," you must provide the Commission with a detailed description of your procedures for requesting the information. Establishing "best efforts" is a three-fold process.

First, your original solicitation must include a clear and conspicuous request for the contributor information and must inform the contributor of the requirements of federal law for the reporting of such information. (11 CFR § 104.7(b)(1)) See 11 CFR § 104.7(b)(1)(B) for examples of acceptable statements regarding the requirements of federal law.

Second, if the information is not provided, you must make one follow-up, stand alone effort to obtain this information, regardless of whether the contribution(s) was solicited or not. This effort must occur no later than 30 days after receipt of the contribution and may be in the form of a written request or an oral request documented in writing. (11 CFR § 104.7(b)(2)) The requests must:

- clearly ask for the missing information, without soliciting a contribution;
- inform the contributor of the requirements of federal law for the reporting of such information, and
- if the request is written, include a pre-addressed post card or return envelope.

Third, if you receive contributor information after the contribution(s) has been reported, you should either a) file with your next regularly scheduled report, an amended memo Schedule A listing all the contributions for which additional information was received; or b) file on or before your next regularly scheduled

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reporting date, amendments to the report(s) originally disclosing the contribution(s). (11 CFR § 104.7(b)(4))

Please amend your report to provide the missing information or a detailed description of your procedures for requesting the information. For more information on demonstrating "best efforts," please refer to the Campaign Guide.

- Schedule A of your report discloses contributions from South Mississippi Surgeons PA that appear to be from an unincorporated proprietorship or partnership. Please be advised that these contributions should be attributed to each member in direct proportion to his or her share of the organization's profit or by agreement of its members. Each person who has contributed in excess of \$200 since 11/4/08 should be identified by name, address, occupation, name of employer, amount of contribution, and aggregate total as a memo entry on Schedule A. (11 CFR §110.1(e) and (g))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will not be considered.**

A written response or an amendment to your original report(s) correcting the above problems should be filed with the Senate Public Records Office. Please contact the Senate Public Records Office at (202) 224-0322 for instructions on how and where to file an amendment. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1166.

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Sincerely,

A handwritten signature in black ink that reads "Bradley Matheson". The signature is written in a cursive style with a large, prominent initial 'B'.

Bradley Matheson
Sr. Campaign Finance & Reviewing Analyst
Reports Analysis Division

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Inadequate Employer/Occupation Entries
Friends of Chris McDaniel (C00550657)

Employer	Occupation
BEST EFFORTS INFORMATION REQUESTED	BEST EFFORTS INFORMATION REQUESTED
INFORMATION REQUESTED	INFORMATION REQUESTED
INFORMATION REQUESTED PER BEST EFFO	INFORMATION REQUESTED PER BEST EFF
N.A.	FILM MAKER
RT.	RT
SELF-EMPLOYED	SALES
SELF-EMPLOYED	SELF
SELF-EMPLOYED	SELF-EMPLOYED
SELF EMPLOYED	SELF