



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20543

RQ-3

November 21, 2002

William H. Van Lopik, Treasurer
S. C. Johnson & Son Inc. Political Action
Committee (SCJPAC)
1525 Howe Street, Mail Station 469
Racine, WI 53403

Identification Number: C00342246

Reference: Year End (7/1/01-12/31/01) and April Quarterly (1/1/02-3/31/02)
Reports

Dear Mr. Van Lopik:

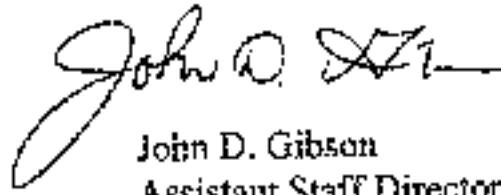
This letter is to inform you that as of November 20, 2002, the Commission has not received your response to our requests for additional information dated October 30, 2002. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

Due to recent events, the United States Postal Service is experiencing delays in the processing and delivery of mail for the Washington D.C. area. Consequently, the Federal Election Commission is not in receipt of all incoming mail. The Commission recommends that you resubmit your response to this notice and consider using alternate delivery services such as overnight delivery or delivery by courier. If feasible, your response can also be hand-delivered. You can verify the Commission's receipt of any documents submitted by your committee on the FEC website at www.FEC.gov.

An adequate response must be received at the Commission by December 11, 2002. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter, please contact Brandy Phillips on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,



John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

William H. Van Lopik, Treasurer
S. C. Johnson & Son Inc. Political Action
Committee (SCJPAC)
1525 Howe Street, Mail Station 469
Racine, WI 53403

JUL 30 2002

Identification Number: C00342246

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Mr. Van Lopik:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide the total(s) for Line 6(d), Columns A and B of the Summary Page. Note that changes in your figures may affect your Column B totals on this report and/or on subsequent reports.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Brandy Phillips
Campaign Finance Analyst
Reports Analysis Division

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