



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

May 13, 1999

George A. Russell, Jr., Treasurer
State Street Bank and Trust Company
Voluntary Political Action Committee
116 Skyline Drive
Westwood, MA 02090

Identification Number: C00072751

Reference: 30 Day Post-General Election Report (10/15/98-11/23/98)

Dear Mr. Russell:

This letter is to inform you that as of May 12, 1999 the Commission has not received your response to our request for additional information, dated April 21, 1999. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

The Commission is in receipt of your Amended 1998 Reports dated May 5, 1999; however, they do not address the matters in our letter referenced above. If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Donald L. Averett on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "John D. Gibson".

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
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RQ-2

George A. Russell, Jr.
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Voluntary Political Action Committee
116 Skyline Drive
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APR 21 1999

Identification Number: C00072751

Reference: 30 Day Post-General Election Report (10/15/98-11/23/98)

Dear Mr. Russell:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Please provide a Schedule A to support the entry reported on Line 16 of the Detailed Summary Page. All refunds received from federal candidates and committees must be itemized on Schedule A regardless of the amount of the refund. 2 U.S.C. §434(b)

-For future reporting, please be advised that only contributions to federal candidates and political committees should be itemized on a separate Schedule B supporting Line 23 of the Detailed Summary Page. Contributions to non-federal candidates and committees should be itemized on Schedule B supporting Line 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

