



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

August 3, 2012

JAMES H. FLETCHER, TREASURER
J H FLETCHER AND CO POLITICAL ACTION
COMMITTEE JH FLETCHER PAC
402 HIGH ST
HUNTINGTON, WV 25705

Response Due Date
09/07/2012

IDENTIFICATION NUMBER: C00496257

REFERENCE: APRIL QUARTERLY REPORT (01/01/2012 - 03/31/2012)

Dear Treasurer:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **Failure to adequately respond by the response date noted above could result in an audit or enforcement action.** Additional information is needed for the following 3 item(s):

1. Please provide a Schedule B to support the entry reported on Line 23 of the Detailed Summary Page. Each contribution made to a federal candidate or committee must be itemized on Schedule B regardless of the amount contributed. (11 CFR §104.3(b)(3)(v))
2. Your report discloses \$7,500.00 in Total Contribution Refunds on Line 28(d) of the Detailed Summary Page. However, you have failed to itemize these Contribution Refunds on the appropriate lines of the Detailed Summary Page. Please amend your report to disclose the breakdown of this total on Lines 28(a), 28(b), and 28(c). (2 U.S.C. § 434(b)(2) and 11 CFR §104.3(a)(4))
3. Your calculations for Line 31 appear to be incorrect. Please provide the correct totals on the Detailed Summary Page. (2 U.S.C. § 434)(b)(7))

Please note, you will not receive an additional notice from the Commission on this matter. Adequate responses must be received by the Commission on or before the due date noted above to be taken into consideration in determining whether audit action will be initiated. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action. **Requests for extensions of time in which to respond will**

J H FLETCHER AND CO POLITICAL ACTION COMMITTEE JH FLETCHER PAC

Page 2 of 2

not be considered.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 5 to reach the Reports Analysis Division) or my local number (202) 694-1393.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul R. Stoetzer". The signature is stylized and cursive.

Paul Stoetzer
Campaign Finance Analyst
Reports Analysis Division