



## Public Affairs Support Services, Inc.

401 Wythe Street, Suite 2-A, Alexandria, Virginia 22314 703-684-2914 Fax 703-684-7121

July 22, 1994

The Federal Election Commission  
Reports Analysis Division  
999 E Street, N.W.  
Washington, D.C. 20463

ATTN: Ken Davis

Dear Mr. Davis:

Public Affairs Support Services, Inc. (PASS) provides assistance to Stimson Lane Ltd. with the administration of its separate segregated fund, the Stimson Lane Ltd. Political Action Committee (Stimson Lane PAC), FEC ID Number C-00270421.

As I explained to you in our telephone conversation yesterday afternoon, PASS had just received in the mail the enclosed envelope addressed to the Federal Election Commission, which was stamped "Returned for Postage." When I opened it, I found it contained the signed original July 15 Quarterly Report of the Stimson Lane PAC, date-stamped by the FEC as having been received on July 18, 1994. Both the envelope as well as the original report it contained are enclosed.

I believe what may have happened is as follows:

Stimson Lane Ltd. is a subsidiary of UST, Inc., which also has a Federal separate segregated fund, the UST Executives, Administrators and Managers Political Action Committee (USTeam PAC), FEC ID Number C-00104851. Both PACs have the same officers. PASS prepares the FEC reports for both PACs, and forwards the completed reports for review and signature to the PAC treasurer. We attach an envelope addressed to the FEC to each original report for ease of processing.

Both the USTeam PAC's Monthly Report Due July 20 and the Stimson Lane PAC's July 15 Quarterly Report were signed on July 14, 1994. I have checked with the Commission and have learned that the USTeam PAC's Monthly Report Due July 20 was received by the FEC on July 18, 1994, the same day as the date stamp on the enclosed Stimson Lane PAC original. I was advised that FEC records show that the USTeam PAC's report was hand-delivered.

Mr. Ken Davis  
July 22, 1994  
Page Two

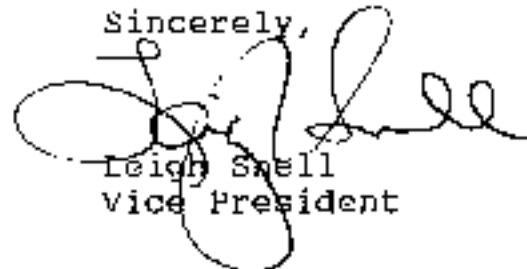
I believe that both the USTeam PAC and the Stimson Lane PAC reports were inadvertently forwarded to the Commission in the same courier envelope. I believe that when the FEC staffer handling the receipt of reports opened the courier pack, he or she assumed that the two-page Stimson Lane report was simply a copy of the USTeam PAC report's Form 3X, to be date stamped as confirmation of receipt by the Commission, with a self-addressed envelope attached in which to return the stamped copy.

Instead, it was the Stimson Lane report original, and the envelope was the one addressed to the FEC and meant to be used by Stimson Lane to forward the report to the Commission. This is the only way in which I can explain how a date-stamped report could wind up inside a sealed envelope returned to PASS for lack of postage.

We hope that, given this likely scenario, the Commission will accept the enclosed original Stimson Lane PAC July 15 Quarterly Report as having been filed on July 18, 1994. We recognize that this report was due on July 15, and regret the inadvertent mix-up in its mailing that resulted in its being filed one day late.

If you have any questions, please feel free to contact me at (703) 684-2915. Thank you again for your kind attention to this matter.

Sincerely,



Leigh Snell  
Vice President

cc: Jeffrey D. Harris  
Treasurer, Stimson Lane PAC

94039141204

# REPORT OF RECEIPTS AND DISBURSEMENTS

For Other Than An Authorized Committee  
(Summary Page)

USE FEC MAILING LABEL OR TYPE OR PRINT

1. NAME OF COMMITTEE (in full) Stimson Lane Ltd. Political Action Committee	2. FEC IDENTIFICATION NUMBER G-00270421
ADDRESS (number and street) <input type="checkbox"/> Check if different than previously reported 100 West Putnam Avenue	
CITY, STATE and ZIP CODE Greenwich, Connecticut 06830	
3. <input checked="" type="checkbox"/> This committee has qualified as a multicandidate committee. (see FEC FORM 1M)	

RECEIVED  
 FEDERAL ELECTION COMMISSION  
 JUL 18 1994  
 40 131 34

## 4. TYPE OF REPORT

- (a)  April 15 Quarterly Report
- July 15 Quarterly Report
- October 15 Quarterly Report
- January 31 Year End Report
- July 31 Mid Year Report (Non-election Year Only)
- Termination Report
- Monthly Report Due On:
- |                                      |                                       |                                      |
|--------------------------------------|---------------------------------------|--------------------------------------|
| <input type="checkbox"/> February 20 | <input type="checkbox"/> June 20      | <input type="checkbox"/> October 20  |
| <input type="checkbox"/> March 20    | <input type="checkbox"/> July 20      | <input type="checkbox"/> November 20 |
| <input type="checkbox"/> April 20    | <input type="checkbox"/> August 20    | <input type="checkbox"/> December 20 |
| <input type="checkbox"/> May 20      | <input type="checkbox"/> September 20 | <input type="checkbox"/> January 31  |
- Twelfth day report preceding \_\_\_\_\_ (Type of Election)  
election on \_\_\_\_\_ in the State of \_\_\_\_\_
- Thirtieth day report following the General Election on \_\_\_\_\_ in the State of \_\_\_\_\_
- (b) Is this Report an Amendment?  YES  NO

SUMMARY	COLUMN A This Period	COLUMN B Calendar Year-to-Date
5. Covering Period <u>04/01/94</u> through <u>06/30/94</u>		
6. (a) Cash on Hand January 1, 19 <u>94</u>		\$ 3,000.00
(b) Cash on Hand at Beginning of Reporting Period	\$ 3,000.00	
(c) Total Receipts (from Line 19)	\$ -0-	\$ -0-
(d) Subtotal (add Lines 6(b) and 6(c) for Column A and Lines 6(a) and 6(c) for Column B)	\$ 3,000.00	\$ 3,000.00
7. Total Disbursements (from Line 30)	\$ -0-	\$ -0-
8. Cash on Hand at Close of Reporting Period (subtract Line 7 from Line 6(d))	\$ 3,000.00	\$ 3,000.00
9. Debts and Obligations Owed TO the Committee (Itemize all on Schedule C and/or Schedule D)	\$ -0-	For further information contact: Federal Election Commission 999 E Street, NW Washington, DC 20483 Toll Free 800-424-9530 Local 202-219-3420
10. Debts and Obligations Owed BY the Committee (Itemize all on Schedule C and/or Schedule D)	\$ -0-	
I certify that I have examined this Report and to the best of my knowledge and belief it is true, correct and complete.		
Type or Print Name of Treasurer (Assistant) Carl L. Keller		
Signature of Treasurer 	Date 7/14/94	

NOTE: Submission of false, erroneous, or incomplete information may subject the person signing this Report to the penalties of 2 U.S.C. §437g.

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94039141205

# DETAILED SUMMARY PAGE

## OF RECEIPTS AND DISBURSEMENTS

PAGE 2, FEC FORM 3X

(revised 1/1/91)

NAME OF COMMITTEE	REPORT COVERING PERIOD		
Stimson Lane Ltd. Political Action Committee	FROM 04/01/94	TO:	06/30/94
I. Receipts	COLUMN A Total This Period	COLUMN B Calendar Year	
11. Contributions (other than loans) From:			
a. Individual/Persons Other Than Political Committees			
i. Itemized (use Schedule A)	-0-	-0-	
ii. Unitemized	-0-	-0-	
iii. Total (add i and ii) >	-0-	-0-	
b. Political Party Committees	-0-	-0-	
c. Other Political Committees (such as PACs)	-0-	-0-	
d. Total Contributions (add a iii, b and c) >	-0-	-0-	
12. Transfers From Affiliated/Other Party Committees	-0-	-0-	
13. All Loans Received	-0-	-0-	
14. Loan Repayments Received	-0-	-0-	
15. Offsets To Operating Expenditures (Refunds, Rebates, etc.)	-0-	-0-	
16. Refunds of Contributions Made to Federal Candidates and Other Political Committees	-0-	-0-	
17. Other Federal Receipts (Dividends, Interest, etc.)	-0-	-0-	
18. Transfers from Nonfederal Account for Joint Activity	-0-	-0-	
19. Total Receipts (add 11c, 12, 13, 14, 15, 16, 17, and 18) >	-0-	-0-	
20. Total Federal Receipts (subtract line 18 from line 19) >	-0-	-0-	
II. Disbursements			
21. Operating Expenditures:			
a. Shared Federal/Non-Federal Activity (from Schedule H4)			
i. Federal Share	-0-	-0-	
ii. Non-Federal Share	-0-	-0-	
b. Other Federal Operating Expenditures	-0-	-0-	
c. Total Operating Expenditures (Add a i, a ii, and b) >	-0-	-0-	
22. Transfers to Affiliated/Other Party Committees	-0-	-0-	
23. Contributions to Federal Candidates/Committees and Other Political Committees	-0-	-0-	
24. Independent Expenditures (use Schedule E)	-0-	-0-	
25. Coordinated Expenditures Made by Party Committees (2 U.S.C. 441a(d)) (use Schedule F)	-0-	-0-	
26. Loan Repayments Made	-0-	-0-	
27. Loans Made	-0-	-0-	
28. Refunds of Contributions To:			
a. Individual/Persons Other Than Political Committees	-0-	-0-	
b. Political Party Committees	-0-	-0-	
c. Other Political Committees (such as PACs)	-0-	-0-	
d. Total Contribution Refunds (Add a, b and c) >	-0-	-0-	
29. Other Disbursements	-0-	-0-	
30. Total Disbursements (add 21c, 22, 23, 24, 25, 26, 27, 28d, and 29) >	-0-	-0-	
31. Total Federal Disbursements (subtract line 21 a ii from line 30) >	-0-	-0-	
III. Net Contributions/Operating Expenditures			
32. Total Contributions (other than loans) (from line 11d)	-0-	-0-	
33. Total Contribution Refunds (from line 28d)	-0-	-0-	
34. Net Contributions (other than loans) (subtract line 33 from 32)	-0-	-0-	
35. Total Federal Operating Expenditures (add 21 a i and 21 b) >	-0-	-0-	
36. Offsets to Operating Expenditures (from line 15)	-0-	-0-	
37. Net Operating Expenditures (subtract line 36 from 35) >	-0-	-0-	

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Federal Election Commission  
ENVELOPE REPLACEMENT PAGE  
FOR INCOMING DOCUMENTS

The Commission has added this page to the end of this filing to indicate how it was received.

Hand Delivered

DATE OF RECEIPT

7-20-97

First Class Mail

POSTMARKED

Registered/Certified Mail

POSTMARKED

No Postmark

Postmark Illegible

Received from the House Office of Records  
and Registration

DATE OF RECEIPT

Received from the Senate Office of Public  
Records

DATE OF RECEIPT

Other (Specify):

POSTMARKED

and/or DATE OF RECEIPT

SMT  
PREPARER

7-22-97  
DATE PREPARED

94039141207