



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

George P. Manson, Jr., Treasurer
Albemarle Corporation Political Action Committee
330 South Fourth Street
Richmond, VA 23219

JAN 29 2003

Identification Number: C00377333

Reference: 30 Day Post-General Report (10/1/02-11/25/02)

Dear Mr. Manson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-The beginning cash balance of this report should equal the ending balance of your October Monthly Report (7/1-9/30). Please clarify this discrepancy and amend any subsequent report(s) that may be affected by this correction.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink that reads "Brandy Phillips". The signature is fluid and cursive.

Brandy Phillips
Campaign Finance Analyst
Reports Analysis Division

