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Re: Response to RFAI Letter dated November 6, 2014 for period July 2104 Qtly and Amended April Qtly

Dear Ms. Amrhein,

On General Election contributions:

Each individual who contributed to the general election cycle was issued a refund, and in one case, a reallocation during the month of June in 2014. Four individuals did not cash their checks until after the close of the 2nd quarter. In the case of the reallocation, the individual responded, with written permission to execute the reallocation after the close of the second quarter also. One gentleman did not receive his check; it was assumed to be lost and he has been contacted and another check issued. Under separate cover, you will receive the copies of the abovementioned checks. The 48 hour report that was not filed was an oversight on the part of the Treasurer.

On missing contributor employer/occupation info, the following is the best efforts policy of Lonegan for Congress:

Lonegan for Congress, Inc.
Elizabeth Curtis, Treasurer
PO Box 1607
Medford, NJ 08053

BEST EFFORTS POLICY ON CONTRIBTOR INFORMATION

The Lonegan for Congress Committee takes several steps to use its best efforts to secure ALL contributor information, regardless of contribution amount, as outlined below.

1. All Contributor-related printed material and the campaign website always have proper contribution information and instructions as to what information is required from each contributor. Each new contributor response form is approved by the Treasurer before being used or printed.
2. Our instructions clearly state that Name, address, employer and occupation are required for all contributions received by individuals in excess of \$200.00, and appropriate space is identified for that information on each form, whether printed or online.
3. All campaign staff are instructed to use their own best efforts to gather this information at events run by the campaign to the best of their ability.
4. During the data entry process, all avenues are used to secure any missing information, including telephone calls, emails and the internet. This is ongoing, as contributions are received.
5. Well before the end of each reporting period, the Committee will send letters that can be mailed or scanned and emailed back, or with a number to be called with the missing information. Once received, this information is input into our filing software. Each written letter includes a pre-addressed envelope for ease of returning. The letter requires nothing more than name and employer/occupation. There is no solicitation in these letters.
6. If full contributor information is not received by the filing date, our software notes in boldly by placing the word requested in the missing employer and/or occupation fields to note publicly that we are researching the info with our best efforts.
7. Our Committee s policy is to follow-up on all written requests a second time if we do not hear back within a reasonable timeframe of our request for additional information from the contributor.

Below, please find a copy of our letter requesting above information.

The Treasurer makes sure that each staff member is knowledgeable regarding the requirement to collect employer/occupation information on each donor who contributes in excess of \$200 in the aggregate per election cycle and all staff is instructed to do their best to collect information from each donor regardless of contribution amount in event there are prior contributions.

Please refer to the amended report to review the conversion of the candidate debt in excess of \$250,000 to a candidate contribution. Under separate cover, is a letter from the candidate forgiving the portion of his debt that exceeds \$250,000.

Please refer to the amended report to confirm that the debts with outstanding beginning balances match the closing balance of the previous report. The campaign utilizes TrailBlazer, a political campaign software package that provides excellent,

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knowledgeable support. However, this was my first campaign using this software, and the debt issues are most likely related to new user inexperience. I have corrected all issues and filed amended reports for the affected periods. I have also utilized the support of TrailBlazer, as well as online tutorials and webinars to ensure correct reporting going forward.

The correction of outstanding debt also addresses the issue in the RFAI for the amended April quarterly report, also from Ms. Amrhein

BEST EFFORTS LETTER:
PRINTED ON LONEGAN FOR CONGRESS LETTERHEAD

Date: _____

First Name, Last Name
Street Address 1
City, State Zip

Dear Salutation

Thank you so much for your generous contribution to Lonegan for Congress. It is much appreciated and we are lucky to have support from contributors such as yourself. Federal election law requires us to collect employer and occupation information from any contributor who has given \$200 or more in the aggregate during each election cycle. Due to your generosity, you fall in that category. Please fill out the below form and mail it back in the pre-addressed envelope provided at your earliest convenience. Alternatively, please feel free to call me at 609-433-8620 to disclose the requested information if you find that more convenient. Again, thank you so much for your support of our campaign.

Name: _____

Employer: _____

Occupation: _____

If you are retired, or a homemaker, please note that, rather than stating none. Thank you.